

# ACCESSORY STRUCTURE PERMIT APPLICATION

Sumner County Building Codes  
 355 N. Belvedere Dr. Room #208  
 Gallatin Tennessee 37066  
 Phone (615) 452-1467 Fax (615) 451-1154

Residential       Commercial

**I. Applicant Information**

Date	Applicant Name	Email
Relationship to Project	Contact Phone #	
<input type="checkbox"/> Owner	<input type="checkbox"/> Contractor	

**II. Property Information**

Owner	Project Address	Plat Book	Page #
City	State	Zip Code	Map      Group      Parcel      Lot size
Subdivision Name	Phase	Lot #	Tract

**III. Contractor Information (as applicable)**

General Contractor	Address	Phone #	<input type="checkbox"/> N/A
State License #	Exp. Date		

**IV. Type of Construction**

<input type="checkbox"/> Detached Storage/Pole Barn	Stories:	Size:	Construction Value: \$
<input type="checkbox"/> Detached Garage/Pole Barn	Stories:	Size:	Construction Value: \$
<input type="checkbox"/> Detached Carport	Size:	Construction Value: \$	
<input type="checkbox"/> Addition to Detached Structure	Size:	Construction Value: \$	
<input type="checkbox"/> Other:			Construction Value: \$

**V. Fuel Gas** Yes \_\_\_ No \_\_\_ **If yes, circle type:** Natural Butane/Propane **Provider** \_\_\_\_\_

A copy of the following items that are checked below must accompany this application for a permit to be issued.	
Recorded deed of property showing transfer of the property. (deed of trust is not acceptable)	Room# 201
Septic approval; valid permit or affidavit of disclosure, if on septic; a paid receipt for sewer tap.	Room #208
Site plan; must show size of lot, size of proposed improvement, distance to property lines, location of any other structures on the lot and street the property is accessed from. <b>Note: a foundation survey will be required for all residential structures in a platted subdivision.</b>	
Copy of contractor's license and proof of workers comp. insurance or affidavit of exemption.	
Property Address; all addresses are assigned by the Sumner County Emergency Services, 255 Airport Road (615) 451-1200 and they are available Monday through Friday from 8:00am to 4:30 pm.	
Land disturbance permit or disclaimer, and zoning compliance packet.	Room #202
Construction plans	

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Inspectors use Only for site Inspection		
<input type="checkbox"/> Pass	<input type="checkbox"/> Fail	Date:
Inspectors Signature		

OFFICE USE ONLY	
PERMIT #	
DATE ISSUED	

<b>Zoning District</b>	<input type="checkbox"/> Rural Residential	<input type="checkbox"/> RPUD	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial
Lot Size		Plat Book		Page #
<b>Required Set Backs</b>	Front Yard	Side Yard	Rear Yard	
Flood Plain Area	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Flood Map Reference:	

<b>Permit Approved</b>	<input type="checkbox"/>	With Conditions	

<b>Permit Denied</b>	<input type="checkbox"/>	Reason for Denial	
Correction Approved		Signature	Date

Construction Value	\$
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Notes	

<b>Fee Total</b>	\$
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**Warning:** Sumner County will rely upon the representations in the application in issuing the permit. The issuance of a permit does not authorize construction on or use of any property in violation of zoning restrictions. Any misrepresentations on this application will render the permit void. **Once the application has been approved, no fees will be refunded. By signing this document you are verifying you received a copy of the permit.**

R 105.6 Suspension or revocation (of permit). The building official is authorized to suspend or revoke a permit issued under the provisions of this code wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation or any of the provisions of this code.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Permit Reviewer Signature \_\_\_\_\_ Date \_\_\_\_\_