

SUMNER COUNTY LIBRARY BOARD

January 12, 2022

MINUTES

Present Trustees:

Ronnie Fox, Chairman
Dan Toole, Vice Chairman
Jane Wheatcraft Secretary
Beth Popick Treasurer
Jackie Wilber
Anita Ellis
Donna MacFarland
Beth Key
Dennis Cary

Others Present:

Caitlyn Haley, Regional Library Asst. Director
Shelley Ames, Regional Library Board
April Mangrum, Executive Library Director
Diane Johnson Hendersonville Director
Lauren Rippy Westmoreland Director
Tess Peters Millersville Director
Suzie Troutt
Ann Whiteside
Bruce Carter
Leah Dennen
Ben Allen
Kyle Brown

1. & 2. Call to Order & Roll Call

Ronnie Fox, Chairman, called the regular bi-monthly meeting of the Sumner County Library Board to order, Wednesday, January 12, at 3:30 P.M. in room 112 at the Sumner County Administration Building. Chairman Ronnie Fox introduced Suzie Troutt who will be helping the board with the minutes and welcomed Lauren Rippy as the new Director for the Westmoreland Library.

3. Approval of Agenda

Chairman Ronnie Fox asked for a motion to approve the meeting agenda. Dan Toole made a motion to approve the agenda and the motion was seconded by Beth Popick. The motion was passed unanimously.

4. Approval of November 10, 2021 Minutes

Jane Wheatcraft moved to approve the November 10, 2021 minutes of the Sumner County Library Board. The motion was seconded by Jackie Wilber. The motion was passed unanimously.

5. Discussion of Library Software & Updates on website

Mr. Dennis Cary had Kyle Brown speak on his behalf in reference of the software and updates for the libraries. Kyle stated that the current library software, TLC LS2 can be altered to allow a combination of all library catalogs and patron records. It will be necessary to merge multiple accounts into a single account, but current cards may still be utilized. New cards will also be available. April will continue to work with the IT department to determine the best options to combine the records of all the libraries and the best time to do this.

6. Discussion of Executive Director Position:

Chairman Fox stated the Interim Executive Director Position expires effective February 28, 2022. Beth Popick made a motion that April Mangrum be appointed as the Executive Director of the Sumner County Libraries effective immediately. The motion was seconded by Dennis Cary. Chairman Fox opened the floor for questions before the vote was taken. After discussion, Chairman Fox called for a vote and the motion was passed unanimously.

7. Report of Meeting with County Budget Committee:

Chairman Fox and April Mangrum were asked to attend the Sumner County Budget Committee held on Monday January 10, 2022. Chairman Fox said he read a statement regarding the changes that were occurring in order to become a System. A copy of the statement is attached to these minutes. There were a few questions asked by the committee which were addressed. Chairman Fox believed the meeting

was favorably received by the Budget Committee. The complete details of the meeting can be found in the minutes of the Sumner County Budget Committee.

8. Report of the Interim Executive Director:

April Mangrum presented her report. A copy of the report is attached to these minutes.

9. Report of the Personnel Committee:

Jackie Wilbur, Chairman of the Personnel Committee reported that applications for the two trustee positions were posted on line and were made available at all the libraries. The committee received seven applications, all posted on line. Jackie noted that this was the first time the Board had requested applications where in the past trustee candidates were asked to serve by recommendations of current board members. The committee decided to interview all seven of the applicants. The committee recommended Bruce Carter for the Hendersonville trustee position and Ann Whiteside for the At -Large trustee position. All the other applicants will be notified and hopefully they will stay involved with the libraries. Chairman Fox asked for a motion to recommend Bruce Carter and Ann Whiteside to Mayor Holt for the two vacancies on the board. Beth Key made the motion, and it was seconded by Dennis Cary. Motion passed unanimously. Chairman Fox noted that Mayor Holt will present the recommendations to the County Commission on January 24, 2022 and upon approval by the County Commission Mr. Carter and Ms. Whiteside will be formally approved to serve their first 3-year term.

10. Other Reports

Caitlyn Haley (filled in for Cecilie Maynor)- sent out reports, please let her know if you need to discuss. Any issues with FireFly, let them know. New rollout program for hiring. New archives building in Nashville, please get with them if interested. Waiting on reports from Millersville. Health & Wellness is in January, Burnout and Stress is in February and a Teen SVCS meeting. TLA conference is in Knoxville in April. For all libraries, staff, directors...everyone. January is when we can now purchase ebooks and audio books with funds.

Jim Young noted the finance department will be emailing out the budgets worksheets to be prepared for the 2023 fiscal year around the first week of February. They are to be returned to the finance department by March 1, 2022.

The directors for the Hendersonville, Westmoreland and Millersville libraries were presented. Copies of the reports are attached to these minutes.

11. New Issues / Discussions:

Chairman Fox stated the minutes are on the website now. Exec. Director Mangrum pointed out the links for the library sites that will take you to the new link on the County Website. Chairman Fox asked how will future minutes will be posted to the website? Dennis Cary suggested to send everything to Michael in the IT Department and he would post the minutes to the website.

12. MOTION TO ADJOURN:

Jane Wheatcraft made a motion to adjourn and was seconded by Jackie Wilbur, the Committee adjourned at 4:50 p.m.

Minutes prepared by: Suzie Troutt