

SUMNER COUNTY LIBRARY BOARD

September 14, 2022

MINUTES

Present Trustees:

Jackie Wilber, Substitute Chairman
Beth Popick Treasurer
Bruce Carter
Donna McFarland
Anita Ellis
Beth Key

Others Present:

Anita Lamberth, Portland Library Manager
April Mangrum, Director of Libraries
Allan Morales, Hendersonville Library Manager
Gabby Cato, Gallatin Library Manager
Cecille Maynor, Regional Director
Suzie Troutt, Note Taker
John C. Isbell, Mayor

Absent:

Ronnie Fox
Dan Toole, Vice Chairman
Ann Whiteside
Caitlyn Haley, Regional Library Asst. Director
Tess Peters, Millersville Director
Lauren Rippy Westmoreland Director
Ben Allen

1. & 2. Call to Order & Roll Call:

Jackie Wilber, Substitute Chairman, called the regular bi-monthly meeting of the Sumner County Library Board to order, Wednesday, September 14 at 3:31 p.m. in room 112 at the Sumner County Administration Building.

3. Introduction of guests:

Recognized Mayor John C. Isbell

4. Approval of Agenda:

Jackie Wilber, Substitute Chairman, asked for a motion to approve the meeting agenda. Bruce Carter made a motion to approve the agenda and the motion was seconded by Beth Popick. The motion passed unanimously.

5. Approval of minutes of the meeting of September 14, 2022:

Beth Popick moved to approve the September 14, 2022, minutes of the Sumner County Library Board. The motion was seconded by Beth Key. The motion passed unanimously.

6. Approval of Personnel Committee Minutes for August 15, 2022 and August 24, 2022:

Beth Popick moved to approve the minutes for both Personnel Committee meetings. The motion was seconded by Donna McFarland. The motion passed unanimously.

7. Discussion of personnel:

A. Resignation of Ronnie Fox as Chairman effective September 3, 2022 – Ronnie Fox's term

ends in November. He resigned September 3 to give time for another Chairman to become adjusted.

B. Jane Wheatcraft's term ended July 1, 2022 – Jane Wheatcraft requested her term not be renewed. Her position is to be filled. Candidate is in the following Committee Reports.

8. Committee Reports:

A. Personnel Committee recommendations of new Trustees for Gallatin, Hendersonville, and At-Large position – There were 17 applicants for three vacancies, several were interviewed. The following three were chosen to be submitted to the Committee on Committees:

1. Theresa Ball to replace Ronnie Fox for Gallatin, Full Term.
2. Paul McCoy for At-Large, Finish and Replace Dennis Cary.
3. Maverick Flowers to replace Jane Wheatcraft for Hendersonville.

Anita Ellis made a motion and Beth Popick seconded. The motion passed unanimously.

B. Donna McFarland – Recommended for second term – Bruce Carter made a motion and Beth Key seconded. The motion passed unanimously.

9. Report from Director of Libraries April Mangrum:

Reading Program was great. So much fun. Received National Facebook page news. Programs were busting at the seams. Game Day was huge hit with families. All libraries got to have performers. Adult Programs grew.

Libraries Around the World is the curriculum with the elementary school. The Gallatin's Mobile Library was invited to participate in multiple elementary schools' curriculum regarding Libraries Around the World, including those in Gallatin, Portland, and Westmoreland.

Hendersonville Library now has so many fun activities for families to do together in the courtyard. Also, the Chess Club is growing.

Millersville Library, their Steamonauts turned out great. It was a huge success with great turnouts.

Portland Library had crowds galore. They did a Murder Mystery for adults only. Turned out great. Anita Lamberth has made some great decorations with the new machine.

Westmoreland Library was redesigned since it was growing. They are keeping lots of crowds. Staying busy.

Statistically Speaking:

- *Over 90,000 library card holders.
- *Over 1,540 Summer Reading participants.
- *Approximately 20,000 visits a month.
- *Over 1,900 computer sessions per month.
- *Over 36,700 physical items circulated per month.
- *256 programs and enrichment opportunities.
- *19,926 electronic materials loaded per month.

Can now use card at any library. Return at any library. Except digital content. Eventually E items have to have their own card. You can go wherever interested to get a card. We will have this fixed down the road. Meeting on library cards to work at all libraries is in the works.

Lauren Rippy, Westmoreland Library Manager, is in Chattanooga for a conference. Friends of the Library sent her for the week.

Tess Peters, Millersville Library Manager, out of the blue a friend from college invited her for a new job. She took it. April will be conducting interviews to fill the position.

September calendar being all in one place – worked great and people loved it. So we are keeping it.

The budget sheet that was handed out was consolidated into one. We still have 6 individual budgets to work with. That is how the county wanted it. We would love for it to be one budget. If anyone is interested in individual budgets, please let April know.

Got the salary adjustment from the Salary Survey. Was a great thing. Life changing for some employees. Everyone's positions are now equal across the board.

MOE agreement is in the mail.

10. Other Reports:

Jackie Wilbur welcomed Anita Lamberth for Portland Library.

A. Hendersonville-Allan: Families were so appreciative of the way the libraries worked together for an adventure. (Beth Popick agreed that everyone worked together to make the county as one unit.)

B. Cecille Maynor, Regional Director: Doing great with this big change. MOE – glad it is in the mail. Public Library survey is out and due by end of month. New PC Tech started this week at the Help Desk. His name is John Chapman. Strategic Planning- realize this is not ready now with the turnover. We will have a Library Board form when we have new names and terms. The reports tell how libraries are doing all over. Very interesting.

1st Board Chair Meeting in August. Discussed how to work with directors, reports, best practices, mail packets, etc. Next meeting is in November. It is great for sharing and learning.

April Mangrum noted the fact that Sumner County Library System is the 5th largest system in the State.

Trustee workshop is October 4 at Brentwood Library. Cutoff by Monday. Caitlyn to do a presentation of trends. Kathy Doyle with Friends Group. Will have orientation for new Trustee.

11. New Issues / Discussions: None

12. MOTION TO ADJOURN:

Beth Key made a motion to adjourn and was seconded by Beth Popick, the Committee adjourned at 4:36 p.m.

Minutes prepared by: Suzie Troutt