MINUTES
EXECUTIVE COMMITTEE OF THE
EMERGENCY COMMUNICATIONS CENTER
March 22, 2023 2:00 p.m.

Members Present:

Christie Davis	Mike Callis	Amy Simpson
Jamie Clary	Missy Behel	Paige Brown
Mike Guthrie	David Leath	LeeAnn Bristol
Jason Williams	John Isbell	

Chairman Brown called the meeting to order at 2:03p.m.

Approval of Agenda: Motion to approve the March 22, 2023 Agenda was made by Mayor Brown and seconded by Mayor Isbell; the committee unanimously approved.

Approval of Minutes: A Motion to approve the February 22, 2023 minutes was made by Mayor Brown and seconded by County Mayor Isbell; the committee unanimously approved.

Report of the Chairman: No report given.

Old Business: No Old Business

New Business:
- Report of ECC Director (please see attached notes)
- Locution (attached)
- Maintenance Annual cost of Locution app $26,000
- TC week is April 9-15 with Family Day on April 15.
- Dispatch did a great job during March Storms

With no further business Chairman Brown called for a motion to adjourn, seconded by County Mayor Isbell; unanimously approved by the committee.

Meeting adjourned at 2:33 p. m.

_____   Date Approved:
Chairman Paige Brown
Minutes prepared by LeeAnn Bristol

Christie Davis
Director

SUMNER COUNTY, TENNESSEE
Emergency Communications Center

Amy Simpson
Deputy Director

Executive Committee ECC Update
March 22, 2023

Departures

- One FTE (trainee) resigned on March 7, 2023 for medical reasons
- One FTE (trainee) resigned on March 16, 2023 failure to complete the training program
- One FTE resigned on March 21, 2023 accepted position with better hours an opportunities in her preferred field (healthcare)

Hiring

- Three (3) new hires starting Monday, March 27, 2023
- One (1) new hire starts Monday, April 24, 2023

Trainees/Training

- Four (4) in on-the-job training with two being replaced this month.
- Cross-training continues for all employees.

Staffing Numbers

- Admin: 6 of 6
- Supervisors: 5 of 5
- Communications Training Officers: 7 of 8
- FT Telecommunicators: 30 of 39
- **Total Floor Vacancies: 7**

Locution ((O))
SYSTEMS INC.

1626 Cole Blvd, Suite 250
Golden, CO 80401
Voice: 303-301-7300   Fax: 303-384-9014

Customer : Sumner County ECC, TN		Quote ID:	SUMN-2303-7PTT
Contact:	Director Christie Davis	Document Date:	3/21/2023
Email:	cdavis@sumnerecc.org	Quote Expires:	7/21/2023
Phone:	615-748-4633		

1.0 Notes and Assumptions

Quoted:

Over the air automated voice dispatch using PrimeAlert Radio PTT (Push to Talk).

7 PTT PrimeAlert Radios are quoted.

Use of analog tones over a digital radio network can pose a problem with audio clarity and quality of the tones. It is the responsibility of the Customer and their radio personnel to test and select tones that provide the required functionality.

Customer must provide network connectivity between the central server and PTT PCs, in order for the system to be functional.

Locution is not responsible for the quality of any existing radio system that this system is tied into. It is the Customer's responsibility to ensure this system can transmit clear audio.

Does not include Radio Hardware Infrastructure to tie Locution PrimeAlert-Radio system into. This would need to be supplied by the Customer.

Includes Central System Server.

Includes PTT-Radio PC's.

Includes Locution side of Locution/CAD interface. Customer is responsible for contracting with CAD vendor for CAD side of Locution/CAD interface.

Includes full project management.

Does not include installation.   Installation to be provided by Commtech.

Includes full dispatcher and technical training (WebEx).

Part Num	Description	Qty	Unit Cost	Total
2.0 Central System Software and Hardware				
2.1 Software (Standardized)				
CSL-VOI-CH-BS	PrimeAlert Voice - Complete Human (Basic ADB)	1	7,319	7,319
CSL-ADM	PrimeAlert Administrator Software	1	16,595	16,595
CSL-DSP	PrimeAlert Dispatcher (up to 10 licenses)	1	16,545	16,545
2.2 Software (Custom/Interfaces)				
CSL-VOI-CH-AV		1	24,000	24,000
	PrimeAlert Voice - Complete Human (Adv ADB)			
CSL-CFG-SW	Software Configuration	1	10,500	10,500

CSL-CSI	Interface to CAD (Locution side of Interface). Note customer must contract CAD company to provide the CAD vendor's side of the interface.	1	14,595	14,595

2.3 Hardware

CHM-SRV	High-uptime Server (Dell unless specified otherwise)	1	9,995	9,995
	Subtotal (Main)			**$99,549**

3.0 LCDI/PTT Radio Hardware and Software
3.1 Software (Standardized)

RSL-SLM-PT	PrimeAlert Radio - Push to Talk (PTT) Version (for dedicated radio dispatch channel configurations) Software License	1	15,945	15,945
RSL-SLA-PT	PrimeAlert Radio - Push to Talk (PTT) Version (for dedicated radio dispatch channel configurations) Software License (additional)	6	7,985	47,910

3.2 Software (Custom/Interfaces)

RSL-CFG-PT	PrimeAlert Radio - PTT Software Configuration	7	3,024	21,168
RSL-ENG-PT	PrimeAlert Radio - PTT Drawings/Engineering	1	2,659	2,659

3.3 Hardware

RHL-CPN32-PT	Control Panel, PTT: includes system power, 8 control relays, wire management, 120V surge-protection and isolation, with locked front panel door access.	7	3,075	21,525
RHM-PCA-PT	Station PC Assembly - PTT PC	7	1,695	11,865
	Subtotal (Radio)			**$121,072**

4.0 Mobile/Wireless Software and Hardware (none defined or not applic. to this Quote/Price List)

5.0 Station Software and Hardware (none defined or not applic. to this Quote/Price List)

6.0 Integration (none defined or not applicable to this Quote/Price List)

7.0 Services
Project Management

PMGNT	Project Management	1	13,750	13,750

Training

LOCTR-OPW	PrimeAlert Dispatcher Training (WebEx)	1	4,508	4,508
LOCTR-TECW	PrimeAlert Technical Training (WebEx)	1	4,508	4,508

Install Oversight / Conformance

INST-OV	Installation Oversight (Installer Assistance)	1	2,200	2,200
CONF01	Conformance (Zoned Systems)	0	not bid	not bid

Installation

INSTF-BS	Installation - Base System - Any visual or audio component installation is listed as a separate line item.	0	not bid	not bid
INSTF-PT	Installation - PTT Radio	0	not bid	not bid

Travel

TRV01	Travel (or Remote Costs)	1	1,925	1,925
	Subtotal (Services)			**$26,891**

8.0 Totals (Categorized by Software, Hardware, Services)

Software	$177,236
Hardware	$43,385
Services (excluding any defined installation)	$26,891
SubTotal (w/o install, maint, options)	**$247,512**
Installation	not bid

Subtotal	$247,512
Tax	Assumed no tax
Total (US Dollars)	**$247,512**

8.1 Totals (Categorized by Area)

SubTotal (Main)	$99,549
SubTotal (Radio/Wireless)	$121,072
SubTotal (Station)	$0
Services (excluding any defined installation)	$26,891
SubTotal (w/o install, maint, options)	**$247,512**
Installation	not bid
Subtotal	$247,512
Tax	Assumed no tax
Total (US Dollars)	**$247,512**

9.0 Support Maintenance Costs

Note: Maintenance is not included in the total price & begins after the 1 Year Warranty Period has ended. Does not include Server Hardware in Support Maintenance Costs.

MAINT01	Includes annual maintenance for:	
	PrimeAlert Administrator Software	1,991
	PrimeAlert Dispatcher Software	1,985
	PrimeAlert Automated Voice Capability	3,758
	PrimeAlert Radio (All related SW)	12,753
	PrimeAlert Radio (All related HW)	2,583
	Interface to CAD	1,751
	Subtotal (Annual Maintenance)	**$24,821**