

Minutes of the Special Called Meeting of the Sumner County Library Board February 22, 2023

Present:

Jackie Wilber, Chair
Mary Beth Buri, Secretary
Diane Johnson, Treasurer
Beverly Hyde
Joanna Daniels
Ann Whiteside
Debbie Martin
Ruth Fennell
Beth Key

Absent:

Anita Ellis
Also present:
Cecille Maynor, Director, Red River Regional Library
Lauren Rippy, Director of Westmoreland Library
Anita Lamberth, Director of Portland Library
Amy Corbitt, Director of Millersville Library
Gabby Cato, Director of Gallatin Library
Allan Morales, Director of Hendersonville Library

Jackie Wilber, Chair, called to order the special called meeting of the Sumner County Library Board with an invocation given by Diane Johnson, Wednesday, February 22, 2023 at 3:30pm. Jackie declared a quorum to conduct business.

Agenda: Upon a motion by Beth Key and seconded by Diane Johnson, the Board voted unanimously to approve the agenda.

Recognition of the Public & Approval of Minutes of the Special-Called Meeting February 8, 2023: There being no members of the public wishing to speak, Diane Johnson made a motion, seconded by Joanna Daniels to approve the minutes of February 8, 2023 meeting. Motion carried unanimously.

New Business: A motion was made by Debbie Martin, seconded by Ann Whiteside to discuss the new business contained on the agenda. Vote was unanimous to discuss said new business.

Each library director spoke to any concerns they may have with the transfer of payroll items from the now disbanded library system for the remaining fiscal year 2023 and also fiscal year 2024. Anita, of Portland, feels enough money has been allocated for Portland Library's needs. Amy, of Millersville, stated she needs to complete a needs assessment. Lauren, of Westmoreland, stated that because she was given the full-time position she requested, she believes she is adequately funded. Gabby, of Gallatin, said that provided Gallatin can retain the position previously slated to transfer to Hendersonville for HPL's second full-time librarian, her needs will be met. Alan, of Hendersonville, is to be working on staffing requirements for Friday hours. It was determined that Friday hours for the Hendersonville library will be revisited once the payroll monies have been transferred. Jackie called for a vote on the passage of the distribution of payroll funds remaining for FY2023. Item passed with 7 voting in favor of this item.

After a brief discussion of the distribution of payroll funds for FY2024, Jackie called a vote on this item, which passed unanimously.

Diane spoke to the directors regarding the budget worksheets for FY2024. She asked each director to turn in all their worksheets by Friday, February 24, 2023 at noon, and to also to send copies to each board member.

Diane will send all the libraries' budgets to Finance so that Finance can input the numbers for benefits.

Diane informed the directors that training for MUNIS will be conducted by the Finance department March 1, 2023 at 10am. If a director is unable to attend, they must make other arrangements with the Finance department for this training.

Next Meeting: The next meeting of the Sumner County Library Board will be Wednesday, March 8, 2023 at 3:30 in Room 112 of the County Administration Building.

The directors were asked to include in their packets for the board members for this meeting the statistical sheet for their library, along with any other numbers or information pertaining to their facility. If they would like to include pictures of events they have hosted, please send them electronically.

Adjournment: A motion to adjourn was made by Ann Whiteside, seconded by Diane. Motion carried unanimously, and the meeting adjourned at 4:30pm.