

**MINUTES
GENERAL OPERATIONS COMMITTEE
DAVID KLEIN, CHAIRMAN
MARCH 6, 2023**

Present:

David Klein, Chairman
Chrissi Miller, Vice-Chairman
Deborah Holmes
Tim Jones
Terry Moss
Don Schmit
J. Wes Wynne

Also Present:

John Isbell, County Mayor
Eric Sitler, Law Director
Steve Weiner, Staff Attorney
Merrol Hyde, Commission Chairman
Commissioner Mansfield
Lori Atchley, Administrator of Elections

Chairman Klein brought the regular scheduled meeting of the General Operations Committee to order with an invocation Monday, March 6, 2023, at 7:00 p.m. in the Sumner County Administration Building. Chairman Klein declared a quorum present to conduct business.

Agenda. Chairman Klein stated item 9e needed to be removed from the agenda. Comm. Miller moved, seconded by Comm. Holmes, to remove item 9e from the agenda.

Comm. Schmit moved, seconded by Comm. Miller, to approve the agenda as amended. The motion carried unanimously.

Minutes of February 6, 2023. Upon motion of Comm. Miller, seconded by Comm. Schmit, the Committee voted unanimously to approve the minutes of February 6, 2023.

Report of Chairman. No report

County Mayor. County Mayor John Isbell reported on damage from the wind storm. Temporary fix/patch to the roofs at the Administration and Archives building roofs completed internally. The roof at the jail required a temporary fix from an outside company and costs approximately \$2,900.00.

Recognition of the Public. None

8. Old Business.

9. New Business.

- a. Election Commission has requested an audience with this Committee to discuss relocation to the TRC (or other) building owned by the county.

Lori Atchley, Administrator of Elections requested approval move to the TRC Building.

Comm. Miller moved, seconded by Comm. Jones, to discuss. The motion carried unanimously.

Chairman Klein spoke to the matter and stated there is at least 1000 square feet available in the basement of the Administration Building with the possibility of more if it is approved for maintenance to move to the TRC building.

Comm. Wynne asked about members of the Committee looking at different buildings and stated he has never received notice.

Comm. Jones asked how much square footage the Election office needs for storage. Ms. Atchley stated 2,683 square feet is needed for just the machines. She further explained that the new machines, due to the larger size, can not be stacked per the manufacturer's specifications.

After further discussion, Comm. Wynne moved, seconded by Comm. Jones, to table decision until decision is made for maintenance department. The motion carried unanimously.

- b. Status (possibly final count) of HVAC units using R-22 freon still in use in county building. This would include service files on each to determine a priority list for change-out.

County Mayor John Isbell stated maintenance files are available but still waiting on jail and court house records. He further addressed the quote received to replace the chiller in the Administration building in the amount of \$277,922.00 with a lead time of approximately 40 weeks.

Comm. Wynne moved, seconded by Comm. Moss, to approve the purchase and forward to Budget Committee. After discussion, the Committee voted (6-1-0) to approve the motion. Comm. Miller voted against.

- c. Archive Building repair status. An explanation of current status and progress on final scope.

Chairman Klein stated he is waiting on a quote for repairs and would like to defer to next month.

County Mayor John Isbell reported the roof still has 5 to 6 years of warranty left and he received a quote to fix the area for approximately \$47,000.00 not including the rails. He would like to see the process started.

Comm. Miller moved, seconded by Comm. Schmit, to defer to next month. The Committee voted (5-2-0) to defer to next month. Comm. Moss and Wynne voted against.

- d. Discuss moving the Maintenance Crew into the TRC (or another) building in the county.

Comm. Schmit moved, seconded by Comm. Jones, to discuss. The motion carried unanimously.

After discussion, Comm. Wynne moved, seconded by Comm. Moss, to approve to give the maintenance department up to 8,000 square feet in the TRC building. The motion carried unanimously.

- a. Election Commission has requested an audience with this Committee to discuss relocation to the TRC (or other) building owned by the county.

Comm. Wynne moved to approve the Election Commission move to the TRC building in the space not occupied by the maintenance department. The motion died for lack of second.

Commission Chairman Hyde suggested making a decision at this time for the Elections Commission move to the TRC building.

After discussion, Comm. Miller moved, seconded by Comm. Jones, to keep the Elections Commission in the Administrative building and deny the move to the TRC building. The motion carried unanimously.

10. Adjournment. Upon motion of Comm. Wynne and seconded by Comm. Miller, the Committee adjourned at 8:04 p.m.