



SUMNER COUNTY
HIGHWAY COMMISSION
AGENDA

MEETING DATE:

Mon. Feb. 6th, 2023
8 pm

Dr. Jamie Teachenor, Chairman
Shannon Burgdorf, Vice Chairman
Toby Ellis, Road Superintendent
Dr. Mary Genung, Commissioner
Tim Jones, Commissioner
Terry Wright, Commissioner
John Isbell, County Mayor
Tom Neal, Citizen Member
Eric Sitler, Attorney

LOCATION: SUMNER COUNTY ADMINISTRATION BUILDING, **ROOM 112**

1. Call to Order
2. Invocation
3. Roll Call
4. Approval of Agenda
4. Approval of Minutes for Last Meeting (See Attached)
5. Public Recognition
6. Report of Chairman
 - A. Old Business
 - B. New Business
 1. Volunteer Fire Dept. driveway – Southeast #1 Bethpage
 2. Benefits of using Brine on County
 3. Possibility of changing time/day of our monthly meeting
7. Report of Road Superintendent
 - A. Old Business
 - B. New Business
 1. Discussion on the purchase of new tractors
 2. Litter Grant/Litter pickup (info will follow)
8. Report of County Mayor
 - A. Old Business
 - B. New Business
9. Commission Business
 - A. Old Business
 1. Liberty Creek Elem. flashing lights
 - B. New Business
11. Adjournment.

SUMNER COUNTY HIGHWAY COMMISSION

January 3, 2023

MINUTES

Members Present: Dr. Jamie Teachenor, Chairman
Shannon Burgdorf, Vice-Chairman
Toby Ellis, Road Superintendent
Dr. Mary Genung, Commissioner
Tim Jones, Commissioner

Members Absent: Terry Wright, Commissioner
John Isbell, County Mayor
Tom Neal, Citizen Member

Others Present: Eric Sitler, Attorney
Merrol Hyde, Commission Chairman

1. Call to Order

The Highway Commission was brought to order on January 3rd, 2023, 8:09 pm. in Room 112 of the Sumner County Administration Building. Chairman Teachenor declared a quorum was present. Chairman Teachenor asked Commissioner Burgdorf to open with a prayer.

2. Approval of Agenda

Chairman Teachenor asked for a motion for approval of agenda. Commissioner Genung motioned and was seconded by Toby Ellis, Road Superintendent. The Commission approved the agenda unanimously.

3. Approval of Oct 3rd, 2022 Minutes

Commissioner Burgdorf motioned to approve the last minutes of the Highway Commission and it was seconded by Commissioner Jones. Chairman Teachenor declared the motion approved unanimously.

4. Public Recognition

Chrissi Miller - 1005 Thornhill Ct. Hendersonville, TN. Vice Pres. of Tower Hill HOA. Discussed the need to remove stop sign on Tower Hill Lane. Agenda item #2. Supports removal of stop sign on Tower Hill Lane.

5. Report of Chairman:

A. Old Business – None

B. New Business –

1. Fill the citizen member spot that Tom Neal currently holds on the Highway Commission.
2. Appreciation for Toby Ellis and the Highway Dept. for the work they did during the bad weather.

6. Report of Road Superintendent:

A. Old Business – None

B. New Business –

1. Toby Ellis and Marshall Boyd explains the need for the change of the roadway specifications.

2. Toby Ellis and Marshall Boyd has a discussion about the removal of the stop sign on Tower Hill Lane. Commissioner Genung was concerned about whether or not a warning notice or signage would be put up to let residents know the stop sign is going to be removed. Toby Ellis assured her that they would put up some kind of signage at least 2 weeks prior to the removal. A motion is made by Commissioner Jones to have further discussion about the removal and what steps will be taken for the removal. The motion is seconded by Commissioner Burgdorf. Motion passed unanimously. Toby Ellis, explained how it would work from beginning to the end. Commissioner Genung then made a motion to approve the removal of the stop sign at Tower Hill Lane, seconded by Commissioner Jones. Passed unanimously.

3. Toby Ellis explains the need for additional funds for asphalt. Matt Shoaf and David Lawing brought it to Toby's attention that there was ARP funds available that he could get to help out. Motion to discuss by Commissioner Burgdorf and seconded by Commissioner Jones. Commissioner Burgdorf ask what Toby means when he says he will prep the roads. Toby explains what his department does to get the roads ready to paving. Toby also explains what the grading system is on the roads. With #10 being the worst roads and #1 being the best. Commission Burgdorf motions for approval for the additional funds for asphalt and Commissioner Genung seconds. Passed unanimously.

4. Toby Ellis, Road Superintendent explains the situation on W. George Durham. Proposes to extend the road another 800' further. Also proposes to grade the remainder (2700') of the road to the cemetery. Motion made for discussion by Commissioner Jones and seconded by Commissioner Burgdorf. Passed unanimously. Discussion between the Road Superintendent and the chairman and commissioners. Motion made by Commissioner Jones to send the lengthening and maintenance of W. George Durham to the County Commission for approval. Seconded by Commissioner Burgdorf. Passed unanimously.

5. Motion made by Chairman Teachenor to approve the 2023 Sumner County Road list and changes that were made in 2022. Seconded by Commissioner Genung. Passed unanimously.

6. Toby brought Thank you notes and letters that residents have been sending in to express their appreciation for all the work that the Highway Department has been doing.

7. Report of County Mayor

A. Old Business – None

B. New Business – None

8. Commission Business

A. Old Business – None

B. New Business – None

9. Report of County Attorney

A. Old Business –

1. Motion made by Commissioner Jones for discussion of Liberty Creek Elem. flashing lights installation. Seconded by Chairman Teachenor. Passed unanimously. Discussed that when this item was sent to the Budget Committee it did not pass. Discussion continues. Committee concludes that Mr. Sitler, County Attorney will follow up on this situation and report back to the committee.

B. New Business – None

10. MOTION TO ADJOURN:

A motion made by Toby Ellis to adjourn, it was seconded by Commissioner Burgdorf, the Committee adjourned at 9:15 p.m.

Minutes prepared by: Christy Marlett