

**MINUTES
GENERAL OPERATIONS COMMITTEE
DAVID KLEIN, CHAIRMAN
MAY 1, 2023**

Present:

David Klein, Chairman
Chrissi Miller, Vice-Chairman
Deborah Holmes
Tim Jones
Terry Moss
Don Schmit
J. Wes Wynne

Also Present:

John Isbell, County Mayor
Eric Sitler, Law Director
Steve Weiner, Staff Attorney
Merrol Hyde, Commission Chairman
Commissioner Mansfield
Jennifer Mitchell, minute taker

Chairman Klein brought the regular scheduled meeting of the General Operations Committee to order with an invocation by County Mayor John Isbell on Monday, May 1, 2023, at 7:00 p.m. in the Sumner County Administration Building. Chairman Klein declared a quorum present to conduct business.

Agenda. Comm. Schmit moved, seconded by Comm. Miller, to approve the agenda. The motion carried unanimously.

Minutes of April 3, 2023. Upon motion of Comm. Holmes, seconded by Comm. Moss, the Committee voted unanimously to approve the minutes of April 3, 2023.

Report of Chairman. No report

County Mayor. Mr. Isbell stated he will address items as they come up on the agenda.

Recognition of the Public. None

8. Old Business.

- a. Architectural Report for Sumner County Jail. No action taken

Steve Griffin and Jacob Cherry, architects with Wold AE gave a brief report about the condition of the roof at the jail. Mr. Griffin stated they are gathering information about the current condition with an infrared fly over to be done to look for any moisture in the insulation and core samples. Costs will be dependent on the findings of the current condition.

b. Discussion of Health Department renovation.

County Mayor John Isbell stated the project will exceed \$50,000.00 and will need an appropriation for an architect from the Budget Committee. The plans will have to be submitted to the state to meet the grant requirements, County will be responsible for 25% of costs.

Comm. Wynne moved, seconded by Comm. Miller, to forward to Budget Committee. The motion carried unanimously

9. New Business.

a. Status of new Courthouse and Parking structure (Randall Coy). No action taken.

Chairman Klein reported tentative start date of May 2023 for the parking garage.

b. Discuss cost differences on the Archive Building between the Chairman's proposals and the Mayor proposals.
No action taken

Chairman Klein's proposal was included in the packet. He reported there would be a net reduction in weight using the EPDM product. The proposal received is under \$50,000.00 and would not require an architect.

County Mayor John Isbell stated the project will have to go through the bid process.

Comm. Wynne moved, seconded by Comm. Schmit, to create bid specs using proposal. The motion carried unanimously.

c. Discuss the increase in capacity (16 Tons) of the new "Chiller" on the Administrative Building.
No action taken

County Mayor John Isbell clarified the increase in capacity came from the recommendation of the current service company based on the increased square footage from the build out of the third floor. Received four bids, Comfort Group came in at \$256,117.00 and 41 to 43 week lead time.

- d. Progress on moving maintenance crew to the TRC building.
No action taken

Law Director Eric Sitler recommended anything related to the TRC building be handled in Executive Session.

Chairman Klein stated he would email the layout for the maintenance department floor plan.

Comm. Wynne moved, seconded by Comm. Jones, to create the budget based on plans. The motion carried unanimously.

- e. Final list (from the Mayor) on R-22 air conditioning equipment.

Comm. Jones moved, seconded by Comm. Wynne, to discuss. The motion carried unanimously.

After discussion, Comm. Wynne moved, seconded by Comm. Jones, to recommend an allocation up to \$250,000.00 to replace units as needed and forward to Budget Committee. The motion carried (5-2-0). Commissioners Miller and Schmit voted against.

- f. Progress on securing Cottontown Post Office and the Draper House.
No action taken

County Mayor John Isbell reported there is no money in the volunteer fund however the roof has been tarped.

Chairman Klein asked Mr. Isbell to get bids to replace the back section of the roof, add a camera and secure windows and doors.

Comm. Jones moved, seconded by Chairman Klein, to discuss. The motion carried unanimously.

After discussion, Comm. Wynne moved, seconded by Comm. Jones to suspend the rules to allow Tracey Finnegan to speak. The motion carried (5-2-0). Commissioners Holmes and Miller voted against.

Ms. Finnegan stated funds have been raised and there should not be a problem with paying for repairs.

- g. Progress on Election Commission's move out of the TRC building, date on arrival of new voting machines, etc.
Discuss during Executive Session.

10. Adjournment. Upon motion of Comm. Jones and seconded by Comm. Miller, the Committee adjourned at 7:48 p.m.

Prepared by Jennifer Mitchell