

**MINUTES
GENERAL OPERATIONS COMMITTEE
DAVID KLEIN, CHAIRMAN
OCTOBER 2, 2023**

Present:

David Klein, Chairman
Chrissi Miller, Vice-Chairman
Mark Harrison
Deborah Holmes
Tim Jones
Terry Moss
Don Schmit

Also Present:

John Isbell, County Mayor
Eric Sitler, Law Director
Steve Weiner, Staff Attorney
Jeremy Mansfield, Commission Vice-Chairman
Jennifer Mitchell, minute taker

Chairman Klein brought the regular scheduled meeting of the General Operations Committee to order with an invocation by Comm. Jones on Monday, October 2, 2023, at 7:20 p.m. in the Sumner County Administration Building. Chairman Klein declared a quorum present to conduct business.

3. Approval of Agenda.

Comm. Miller moved, seconded by Comm. Holmes, to approve the agenda. The motion carried unanimously.

4. Approval of the Minutes of September 7, 2023.

Upon motion of Comm. Schmit, seconded by Comm. Harrison, the Committee unanimously voted to approve the minutes of September 7, 2023.

5. Report of Chairman. No report

7. Report of County Mayor. County Mayor Isbell reported on old business items. Courthouse parking structure is slated to open in June 2024. Estimate from Joey's for Gallatin Library has expired and will have to go through the bid process. Mr. Good Roof about two weeks out on Draper House repairs. Architectural agreement for jail roof was approved by legal on September 28, 2023, and moving forward with architect.

8. Recognition of the Public. None

9. Old Business.

a. Progress on Roof and Parapets of Archive Building.

Comm. Miller moved, seconded by Comm. Schmit, to discuss. The motion carried unanimously.

After lengthy discussion, Comm. Schmit moved, seconded by Comm. Moss, to move forward with the current scope and bid. The Committee approved to move forward (4-3-0). Commissioners Holmes, Miller and Klein.

b. Progress on repairing roof on for Sumner County Jail.

1. "Working on contract with Legal"

Chairman Klein stated specification has been approved by legal and ready to bid.

2. The "Statement of Intent to Move Forward" as passed at 9/18/2023 Commission Meeting. Signed Document was sent 9/22/203. What progress has been made?

Chairman Klein stated the proposal has been withdrawn temporarily pending clarification from state.

Comm. Jones moved, seconded by Comm. Klein, to discuss. The motion carried unanimously.

There was brief discussion. Item to remain on old business.

c. Update on New Courthouse and Parking Structure.

County Mayor addressed under his report.

d. Gallatin Library Maintenance Estimate from Joey's - \$30,607.30.

Comm. Harrison moved, seconded by Comm. Schmit, to move to Budget Committee. The motion carried unanimously.

e. Securing the Draper House.

Comm. Jones moved, seconded by Chairman Klein, to suspend the rules to allow Tracy Finegan to speak. The motion carried unanimously.

Tracy clarified that the doors have been ordered and should be in when Mr. Good Roof begins repairs.

10. New Business.

- a. Organizational Chart for the County – The Commission needs a complete, accurate and detailed Chart of departments and employees for all county employees, decides SCSD employees. This is essential to understanding how best to direct the county.

County Mayor Isbell stated the Finance Department would have that information. Chairman Klein stated he will speak to Finance Director David Lawing.

- b. Gate and fence between Gallatin Library and (New) Sumner County Courthouse (map attached).

Chairman Klein explained the concern with people using parking for the library once the new courthouse opens and requested research be done for the cost of a wrought iron fence to create a barrier between the library and the new courthouse.

Comm. Miller moved, seconded by Comm. Jones, to discuss. The motion carried unanimously.

After discussion, Chairman Klein moved to old business for next month.

- c. Updating of “Work Order” master list.

Chairman Klein moved, seconded by Comm. Miller, to discuss. The motion carried unanimously.

Chairman Klein stated the master list is not updated.

County Mayor explained that staff is in the process of updating.

11. Adjournment. Upon motion of Comm. Jones and seconded by Comm. Miller, the Committee adjourned at 8:35 p.m.



1. 11/1/2011
2. 11/1/2011
3. 11/1/2011

geopowered cloud



36 388/16 86 445/945 Degrees



GALATI
LIBRARY

163.5'

166'

New Gate

44.7'M

New Fence

New
COURT HOUSE

PB333 F

100'

BAPTI

FIR

CHURCH

Maxar, Microsoft
esri

46.388312, -96.445430 D.S. Street

