



# SUMNER COUNTY COMMISSION

355 N. Belvedere Drive  
Gallatin, Tennessee 37066-5410

## Health & Emergency Services Committee

Darrell Rogers, Chairman  
Dr. Mary Genung, Vice-Chairman  
Shannon Burgdorf  
Don Schmit  
Tim Jones  
Terry Wright  
Benjamin A. Harris

## Commissioners

*Terry Moss- 1*

*Terry Wright- 2*

*Mark Harrison- 3*

*Dillon Lamberth- 4*

*Darrell Rogers- 5*

*David Klein- 6*

*Danny Sullivan- 7*

*Baker Ring- 8*

*Mary Genung- 9*

*Benjamin A. Harris- 10*

*Kevin Pomeroy- 11*

*Deborah Holmes- 12*

*Terri Boyt- 13*

*Jamie Teachenor- 14*

*J. Wes Wynne- 15*

*Jeremy Mansfield- 16*

*Robert B Brown III- 17*

*Don Schmit- 18*

*Shannon Burgdorf- 19*

*Merrol Hyde- 20*

*Jerry F. Becker- 21*

*Matthew Shoaf- 22*

*Tim Jones- 23*

*Chrissi S. Miller- 24*

## AGENDA HEALTH & EMERGENCY SERVICES COMMITTEE

5:00 p.m.

July 3, 2023

Darrell Rogers, Chairman

1. Call to Order
2. Invocation
3. Approval of Agenda
4. Approval of the Minutes – June 5, 2023
5. Recognition of the Public
6. Report of the Chairman
7. Report of the County Mayor
8. Report of the Sheriff
9. Report of the Fire Department
10. Report of the Emergency Services Director
11. Report of the Emergency Management Agency
12. Report of the Emergency Communications Center
13. Old Business
  - a. Transfer of reporting for volunteer fire departments, Sheriff, Emergency Medical Services, Emergency Management Agency, and Emergency Communications Center to the office of the county mayor.
  - b. Hazard Mitigation Plan
14. New Business
15. Adjournment

**MINUTES**  
**HEALTH & EMERGENCY SERVICES COMMITTEE**  
**CHAIRMAN, DARRELL ROGERS**  
**JUNE 5, 2023**

Present:

Darrell Rogers, Chairman  
Dr. Mary Genung, Vice-Chairman  
Shannon Burgdorf  
Benjamin A. Harris  
Don Schmit  
Arrived late:  
Tim Jones  
Terry Wright

Also Present:

John Isbell, County Mayor  
Eric Sitler, Law Director  
Steve Weiner, Staff Attorney  
Mickie Summers, EMA  
Joe McLaughlin, Cottontown Volunteer Fire  
Jay Austin, EMS Assistant Chief  
Merrol Hyde, Commission Chairman  
Commissioner Mansfield  
Jennifer Mitchell, minute taker

Chairman Rogers called the regular meeting of the Health and Emergency Services Committee to order with an invocation by Commission Chairman Hyde on Monday, June 5, 2023 at 4:30 p.m. in the Sumner County Administration Building. A quorum was present.

3. Approval of Agenda. Without objection, Chairman Rogers noted 14b is family insurance coverage for an EMA employee not EMS. Chairman Rogers also added items 14f for Volunteer Fire Operations, 14g Sheriff Department Operations, 14h EMA Operations and 14i ECC Operations.

Comm. Schmit moved, seconded by Comm. Harris, to approve the agenda as amended. The motion carried unanimously.

4. Approval of the Minutes of May 1, 2023. Upon motion of Comm. Harris; seconded by Comm. Schmit, the Committee voted (4-0-1) to approve the minutes of May 1, 2023. Comm. Genung abstained from the vote.

5. Recognition of the Public. None

6. Report of the Chairman. Chairman Rogers stated he will speak to items 14e through 14i on agenda as they come up for discussion.

7. Report of the County Mayor. County Mayor John Isbell stated he will speak as the items come along on agenda.

8. Report of the Sheriff. Sheriff Sonny Weatherford sent Chairman Rogers notification of a scheduling conflict, representative unable to attend. Chairman Rogers noted he did speak to Sheriff Weatherford in reference to item 14g.

9. Report of the Fire Department. Joe McLaughlin of the Cottontown Volunteer Fire Department reported 2056 calls year to date but missing several of the department's numbers. Stated the departments can provide a letter from the insurance company showing Sumner County as additional insured to ease the concern of the Commission regarding liability. Reports attached

10. Report of the Emergency Services Director. Jay Austin, Emergency Medical Services reported 2133 calls and 1682 transports with \$688,487.69 in revenue for May 2023. He also reported 18 responses into Robertson County and 41 Robertson County responses into Sumner County. Commission Chairman Hyde requested an organizational chart for the department. Reports attached.

11. Report of the Emergency Management Agency. Mickie Summers, Assistant Director of the Emergency Management Agency reported on updating the Hazard Mitigation Plan. He also stated FY-20 grant has been closed out and submitted for reimbursement in the amount of \$112,037.69.

12. Report of the Emergency Communications Center. ECC representative reported on calls received in May 2023. She also noted six staffing shortages with five new hires and one offer given. Reports are attached.

13. Old Business.

- a. Status of Ad-Hoc committee from Mayor's office. County Mayor Isbell stated he canceled the ad hoc committee and has emailed all job descriptions for EMS Chief.
- b. Hazard Mitigation Plan. Without objection, Chairman Rogers deferred to next month.

14. New Business.

- a. Appointment of John Michael Poss to service as our next EMS Chief.

Comm. Harris moved, seconded by Comm. Wright, to accept County Mayor's recommendation to appoint John Michael Poss as EMS Chief. The Committee approved (6-1-0) to accept County Mayor's recommendation. Comm. Genung voted against.

After discussion, being on the prevailing side, Comm. Jones moved to reconsider previous vote. He would like a negative recommendation be moved forward to full Commission if Commissioners are not allowed to interview appointee.

After further discussion, Comm. Jones withdrew motion to reconsider.

b. Family insurance coverage for an EMA employee.

Comm. Harris moved, seconded by Comm. Schmit, to approve and forward to full Commission. The motion carried unanimously.

c. Appropriating up to \$5,500.00 between major categories for the non-profit donation for the Southeast-Bethpage Volunteer Fire Department not to exceed the amount billed by the Sumner Highway Department.

Comm. Schmit moved, seconded by Comm. Burgdorf, to approve and forward to full Commission. The motion carried unanimously.

d. Bad debt right-off policy (attached).

Chairman Rogers moved, seconded by Comm. Schmit, to approve and forward to full Commission. The motion carried unanimously.

e. EMS Operations.

f. Volunteer Fire Department Operation.

g. Sheriff Department Operations.

h. EMA Operations.

i. ECC Operations.

Comm. Harris moved, seconded by Comm. Burgdorf, to group and approve items 14e through 14i.

Chairman Rogers explained to the Committee that he learned the above named departments are under executive government an elected official or a non-profit organization. He further explained that he was advised by CTAS that if the Committee takes a report from these agencies, then they are doing day to day operations of the departments.

Chairman Rogers recommended the reports be removed from the Committee unless financially related.

Comm. Schmit moved, seconded by Comm. Wright, to remove the direct reports from EMS, Volunteer Fire, Sheriff Department, EMA and ECC.

After discussion, Comm. Schmit withdrew his motion.

Without objection, Chairman Rogers deferred to next month.

15. Adjournment. Chairman Rogers declared the meeting adjourned at 4:56 p.m. upon motion by Comm. Burgdorf and seconded by Comm. Harris.

Prepared by Jennifer Mitchell