

MINUTES
EXECUTIVE COMMITTEE OF THE
EMERGENCY COMMUNICATIONS CENTER
May 24th, 2023 2:00 p.m.

Members Present:

John Isbell	Scott Avery	Paige Brown
Jamie Clary	LeeAnn Bristol	Missy Behel
Amy Simpson	David Leath	
Jason Williams	Michael Guthrie	

Chairman Brown called the meeting to order at 2:07p.m.

Approval of Agenda: Motion to Approve the May 24, 2023 Agenda, approved by Mayor Isbell, seconded by Mayor Clary; the committee unanimously approved.

Approval of Minutes: A Motion to approve the April 26, 2023 Minutes, Approved by Mayor Isbell and seconded by Mayor Leath, the committee unanimously approved.

Report of the Chairman: Thought that the Budget meetings went smoothly

Old Business

- Locution is not official. The grant cycle is closed. Mayor Callis asked how the Locution works. Amy Simpson explained, call-radio-fire units. Takes the delay out of dispatch. Takes the fatigue away from First Responders. Committee also asked about the package, how much the maintenance will cost annually. Will the price go up after the first year, after three years?
- Mayor Isbell will call Matt Shoaf, ask to revisit Arpa for ECC

New Business

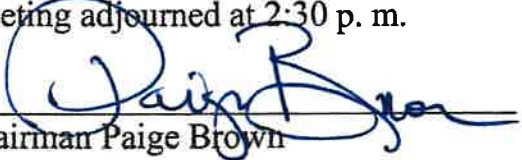
- Amy Simpson reported that ECC has all six Admin positions filled.
- Supervisors 5 of 5 positions are filled.
- CTO positions 8 of 8 are filled
- FT Telecommunicators, 34 of 39 positions are filled.

- Mayor Callis asked Mike Guthrie about cyber security policy. Mr. Guthrie advised they have a 3rd party to monitor.
- State does have extra money for cyber security, have to apply for it.
- May 8th , ECD Board approved < \$1.461 million for testing and training for ECC applicants
- ECD approved up to \$50,000 for cameras on ECC floor
- ECD approved new system administrator position only for ECD and ECC.
- NENA conference will be June 18th- June 22nd
- Jason Williams had the command center at the Portland Strawberry Festival
- Total of the floor vacancies are 6.
- Cross training continues

Mayor Clary motioned for the ECC June meeting be canceled and have July meeting in Portland after the **SCCG** meeting. Motion was approved by Mayor Brown and Mayor Leath.

With no further business Chairman Brown called for a motion to adjourn, seconded by Mayor Leath; unanimously approved by the committee.

Meeting adjourned at 2:30 p. m.


Chairman Paige Brown

Minutes prepared by LeeAnn Bristol

Date Approved:



May 2023 Executive Committee Update

- \$1.461 million budget approved by the ECD Board on May 8th to include additional funding for testing and training for ECC applicants and employees
- New radios were installed at the DR site May 17th. Completion is nearing.
- ECD Board approved up to \$50,000 for cameras on the ECC floor.
- ECD Board approved a new system administrator position which will be assigned only to the ECD and ECC. County IT will provide supplemental IT support.
- RMS / CAD ad-hoc committee is still looking at vendors.
- NENA conference will be June 18th through 22nd.
- We are scheduled to go live with the new dual circuit AVPN on July 11th.

Sumner County Emergency Communications District

255 Airport Road ~ Gallatin, Tennessee 37066

Phone: 615.451.1200 ~ Fax: 615.451.6032



Christie Davis
Director

SUMNER COUNTY, TENNESSEE
Emergency Communications Center

Amy Simpson
Deputy Director

Executive Committee ECC Update May 24, 2023

Departures

- No departures since the last meeting.

Hiring

- Five (5) employees start Monday, May 22, 2023.
- Conditional offer made to an individual anticipated to start in September.

Leave

- One employee on FMLA and expected to return the first week of June.

Training

- Cross-training continues for all employees.

Staffing Numbers

- Admin: 6 of 6
- Supervisors: 5 of 5
- Communications Training Officers: 8 of 8
- FT Telecommunicators: 34 of 39
- **Total Floor Vacancies: 6**

Locution

- We have not received anything County Finance about ARPA requests, but preliminary information viewed at the Budget Hearing on May 22nd showed that they will potentially provide 32% of the requested amount if approve in the budget.
- We are reviewing grant options to cover the remaining 68% (or all if required) including Assistance to Firefighters Grants, but the current cycle is closed. We are reviewing the requirements in preparation for the next open period to be prepared for early submission.