

## **SUMNER COUNTY LIBRARY BOARD**

**May 10, 2023**

### **MINUTES**

#### **Present Trustees:**

Jackie Wilber, Chairman  
Diane Johnson, Treasurer  
Ruth Fennell  
Beth Key  
Debbie Martin  
Joanna Daniels, Vice-Chairman  
Beverly Hyde

#### **Others Present:**

Anita Lamberth, Portland Library Manager  
Alycia Neighbors, Hendersonville Library Manager  
Gabby Cato, Gallatin Library Manager  
Annie Corbitt, Millersville Library Manager  
Lauren Rippy, Westmoreland Library Manager  
Cecille Maynor, Regional Library Director  
Eric Sitler, Law Director  
Steve Weiner, Asst. Law Director

#### **Absent:**

Lauren Rippy, Westmoreland Library Manager

Minutes taken by: Suzie Troutt

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#### **1. & 2. Call to Order & Roll Call:**

Jackie Wilber, Chairman, called the regular bi-monthly meeting of the Sumner County Library Board to order, Wednesday, May 10 at 3:36 p.m. in room 112 at the Sumner County Administration Building.

#### **3. Introduction of guests:** None

#### **4. Approval of Agenda:**

Jackie Wilber, Chairman, asked for a motion to approve the meeting agenda.

Beth Key made a motion to approve the agenda and the motion was seconded by Diane Johnson. The motion passed unanimously.

#### **5. Approval of minutes of the meetings of March 15 & April 12, 2023:**

Debbie Martin moved to approve the March 15 and April 12 minutes of the Sumner County Library Board. Approval of the motion to approve both. The motion was seconded by Ruth Fennell. The motion passed unanimously.

#### **6. Election of Secretary:**

Beverly Hyde nominated Beth Key. Beth Key accepted. Diane Johnson seconded. Election of Beth Key for Secretary passed.

#### **7. Old Business:**

### **1. Bylaws Committee (Discuss and Vote on Bylaws):**

Joanna Daniels led the discussion of the Bylaws. Copies were given to the members for discussion, review, and advisement on wording. After lengthy discussions on the Bylaws, a motion was made by Joanna Daniels to preliminarily approve these changes pending the 30-day period. Debbie Martin seconded. Motion passed unanimously.

### **2. Budget Committee (County Budget Hearings):**

Diane Johnson stated the budget items were approved Monday night at the meeting. Budget deadline is winding down. Any gaps can be explained. Need to look at the original budget sheets before 4% was in it. Use your money in the budget before the end of the fiscal year.

### **3. Personnel Committee (Director Job Description review, discuss, and vote):**

Discussion on the Director Job Description ensued. Changes and suggestions in wording were noted. Debbie Martin made a motion to approve the amended Director Job Description. Diane Johnson seconded. Motion passed.

## **8. New Business:**

### **1. Library Director Reports:**

#### **A. Millersville- Amy Corbitt:**

Slowly increasing in customers. Short 1 member. Have events on Wednesday, movies on Tuesdays. Friends supplying lunches every other Tuesday for kids. Reopened January 26. 588 books damaged from pipe. Plus, in February the shed was broken into. March had 50 people in attendance. That was the most up to date. In April, signed up 38 new card members. Began a community garden. Started Summer Reading on 22<sup>nd</sup>. Diane Johnson asked if the floor had covering yet. Amy stated there was no insurance money yet. Diane Johnson requested a damaged list via email.

#### **B. Westmoreland- Lauren Rippy:**

Lauren is on maternity leave. Anita Lamberth is going to Westmoreland once a week and doing the payroll. Lauren has everything ready for Summer Reading.

#### **C. Hendersonville- Alycia Neighbors:**

Recovering from the transition. Numbers have gone up a little. Did work in the Teen Room. Made it more welcoming. Did have 5 kids/teens, now 20 teens on average. Trying to find a better area for the teens. Programs for Tweens, so they are not with the younger kids. Fully staffed. A lot of them are established in the community and bilingual. Getting the social media focus back. Small "city" inside library now.

#### **D. Gallatin- Gabby Cato:**

Doing "Spirit Day" on Saturdays. Community Clean-up every other week. Will be at the Farmers Market. Added more programs. Carpet update: Waiting on Joey's Carpet for the upstairs carpet. Got bids. Joey's was the only bid received. Trustees to move shelving. Mayor helping with downstairs in children's room. One commissioner has a Girl Scout Troop who can redo porch furniture.

#### **E. Portland – Anita Lamberth:**

Getting ready for Summer Reading in May for June 1<sup>st</sup>. Bee Kind. Consistant stats compared to last year. Time for the Annual Strawberry Festival. We will be closed that Saturday. Home to the replica of the Portland Depot at the library. Fully staffed right now. 74% used on budget, will be 95% be the end.

#### **F. Red River Regional Library Director – Cecille Maynor:**

Impressed with and appreciate each library director. Just a few more to do the Trustee Program. Training for the Directors is the 23<sup>rd</sup>. Chuck Sheryl speaking in June. Trustee workshop is the 12<sup>th</sup> for all. Must have 1 person there from the Board. Training Tracker due by mid-July. Tech Grant is out and due back July 7<sup>th</sup>. Construction Grant is available.

## **9. Other News/Issues:**

Set a Special Called Meeting for May 24<sup>th</sup> at 4:00 in Room 112 in the Sumner County Administration

Building to elect officials. Joanna Daniels made a motion to approve this time and date. Dianne Johnson seconded. Motion passed.

**10. MOTION TO ADJOURN:**

Diane Johnson made a motion to adjourn and was seconded by Ruth Fennell, the Committee adjourned at 5:45 p.m.