

Minutes of the Library Board
Personnel Committee
May 2, 2023

Present:

Joanna Daniels
Beverly Hyde
Debbie Martin
Ruth Fennel
Steve Weiner, Assistant County Law Director

Meeting called to order by Joanna Daniels, Vice Chair of the Library Board

Public Recognition:

Diane Johnson, Treasurer of the Library Board

First point of business is to elect a Chair of the Personnel Committee.

Beverly Hyde nominates Ruth Fennel
Ruth Fennel nominates Joanna Daniels
Debbie seconds nomination for Joanna Daniels
Joanna Daniels accepts the nomination
Joanna Daniels is unanimously voted as Chair.

Ruth motions to approve the Agenda

Debbie seconds approval of agenda
Agenda is approved

Joanna opens the discussion the job description of the Library Director.

Discussion included the following:

Change the name of Senior Library Manager to Library Director
Beverly commented on the managers not having the same authority as a director.
Looked at other Library Director job descriptions from other counties
Looked at existing Senior Library Manager job description and changed some grammar,
added some additional language, and clarified some roles.

Beverly Hyde moves that Joanna make the revisions
Debbie seconds

Debbie Martin moves that due to time to move the business of reviewing the employee job descriptions to another personnel committee meeting.

Ruth seconds

Vote was unanimous to move to another meeting.

Debbie motioned for May 25 at 10:30am for the next Personnel Committee meeting at the Hendersonville Library.

Ruth seconded

Vote was unanimous in favor.

Beverly motioned to adjourn
Ruth seconded
Vote was unanimous to adjourn.

Minutes submitted by Joanna Daniels