



# Sumner County Government

355 N Belvedere Drive  
Gallatin, TN 37066

Bid Minutes

20230622-3

Toner Cartridges for Sumner County Election Commission

Sealed bids were opened on **June 22, 2023 at 10:45 AM CST.** at the Sumner County Finance Department, 355 N Belvedere Drive, Rm 302, Gallatin, Tennessee.

Present for the bid opening were:

Mindy Currey	Sumner County Finance
Katharine Bickerton	Sumner County Finance

Bid responses were received from the following:

Integrated Office Solutions, Inc.	\$8,550
531 Forest Parkway, Ste. 220, Forest Park, GA 30297	

The Tree House, Inc.	\$7,250	<b>*AWARDED*</b>
PO Box 413, Norwood, MA 02062		

Quill, LLC	*no price stated – discount given through
500 Staples Dr., Framingham, MA 01702	Omnia Partners Purchasing Cooperative

SUMNER COUNTY ELECTION COMMISSION

355 N. Belvedere Drive, Room 106

Gallatin, TN 37066

Office (615) 452-1456 \* Fax (615) 230-6147

[elections@sumnercountyttn.gov](mailto:elections@sumnercountyttn.gov) \* [www.votesumnertn.org](http://www.votesumnertn.org)



June 27, 2023

David Rizzo, President  
The Tree House, Inc.  
P.O. Box 413  
Norwood, MA 02062

Dear Mr. Rizzo:

Thank you for participating in the Sumner County Request for Proposal # 20230622-3. You have officially been awarded the bid for (60) Xerox B230 printer toner 006R04399 and (50) HP LaserJet Pro M404 printer toner 58A (CF258A) WITH CHIP.

I will contact you immediately by email with the purchase order number *AFTER* receipt of the required RFP insurance certificate. Once received, we may proceed with the order.

We look forward to working with you! If you have any questions please call me at 615-452-1456 or email.

Kind Regards,

A handwritten signature in blue ink, appearing to read "Annette Haw", written over a circular scribble.

Annette Haw  
Acting Administrator of Elections  
Sumner County Election Commission