

SUMNER COUNTY LIBRARY BOARD

July 12, 2023

MINUTES

Present Trustees:

Joanna Daniels, Vice Chairman

Diane Johnson, Treasurer

Ruth Fennell

Beverly Hyde

Debbie Martin

Jim Holcomb

Kayley Wilson

Erika Grammer

Others Present:

Anita Lamberth, Portland Library Manager

Alycia Neighbours, Hendersonville Library Manager

Gabby Cato, Gallatin Library Manager

Annie Corbitt, Millersville Library Manager

Steve Weiner, Asst. Law Director

Cecille Maynor, Regional Library Director

Caitlyn Haley, Regional Library Asst. Director

Absent:

Lauren Rippy, Westmoreland Library Manager

Jackie Wilber, Chairman

Beth Key

Minutes taken by: Suzie Troutt

1. & 2. Call to Order & Roll Call:

Joanna Daniels, Vice Chairman, called the regular bi-monthly meeting of the Sumner County Library Board to order, Wednesday, July 12th at 3:30 p.m. in room 112 at the Sumner County Administration Building.

3. Introduction of guests: None

4. Approval of Agenda:

Joanna Daniels, Vice Chairman, asked for a motion to approve the meeting agenda.

Diane Johnson made a motion to approve the agenda and the motion was seconded by Ruth Fennell. The motion passed unanimously.

5. Approval of minutes of the meetings of May 10 & May 24, 2023:

Beverly Hyde moved to approve the May 10 and May 24 minutes of the Sumner County Library Board. Approval of the motion to approve both. The motion was seconded by Jim Holcomb. The motion passed unanimously.

6. Welcome New Members:

a. Jim Holcomb, Gallatin

- b. Erika Grammer, Millersville
- c. Kaylee Wilson, Portland

7. New Business:

a. Budget – Diane Johnson: Budget approved. Want to get together to discuss end of calendar year.
b. Personnel – Joanna Daniels: Interviewed with Alycia Neighbors. Only one who applied. Been interim director since April. Took a crazy situation and turned it around.

1. Recommendation of HPL Director: Motion to discuss recommendation for Hendersonville Director was made by Jim Holcomb, seconded by Debbie Martin. Motion passed.

2. Vote on Recommendation: Motion to vote for Alycia Neighbors as Hendersonville Public Library Director by Diane Johnson. Seconded by Ruth Fennell. Motion passed unanimously.

8. Library Director Reports:

A. Millersville- Amy Corbitt:

Looking for another staff member. Handed out a packet for the report. Lost almost 1,000 books in the flood. Library was closed a month. Upped electronic devices, which is great. Goal is to double it. Visit statistics went down due to being closed a month. Please keep that in mind. Children programming has increased. Added older homeschool group time. Wanting to grow adults and teens. Trying to do a scavenger hunt to help kids use their cognitive skills. Kids are loving it. Community is helping with it.

B. Westmoreland- Lauren Rippy:

Lauren is on maternity leave. Anita Lamberth stated Lauren is working on more programs. Also using the park now. Starting a teen program. Lauren returns soon.

C. Hendersonville- Alycia Neighbors:

Tripled from last year. Teens are turning in reading logs much better. Made 1,500 bags for the younger children and we are completely out. Programs are growing. Running 3 a day. Polled the community. Doing a teen program titled Adults 101. Large request for Tweens. Younger teens want Spelling Bee contests. Did an 80's Murder Mystery for teens and had an excellent turnout. Our "rock snake" is going great. Pain a rock and add to the snake. Once full, may hide the rocks around in the community.

D. Gallatin- Gabby Cato:

Proud of numbers. Down an employee, but not replacing. Too many people now at reading programs on Fridays. Great problem to have. Great summer! Programs are full.

E. Portland – Anita Lamberth:

Been serving the libraries for 11 years now. Mayor Callis made some really nice directional signs for the city and the Library is included on them. Did a Bob Ross painting for adults. Great turnout. The kids loved the foam party. Over 15,000 more visits than last year! Program attendance is up by 3,000. Doing a Mardi Gras Murder Mystery.

F. Red River Regional Library Director – Cecille Maynor:

Will have an orientation with the new people. Thanked the directors. Chuck Sherrill did training last week. Always great for everyone (board and directors) to communicate. Library Service Agreement usually gets signed this month. A few changes. Will have it shortly and send to Jackie Wilber to sign. Get OSAP signed today by Joanne if possible.

Questions from Steve Weiner, Asst. Law Director, about the document. Discussion took place. There will be a meeting to discuss. Not signing OSAP today. The document is not needed until September. This item will be added to the Round Table discussion in August.

Jim Holcomb asked about the funding from the State and about the distribution to each library. Caitlyn explained it is broken up by levels. Example: Hendersonville should do more than Westmoreland due to its size.

G. Red River Regional Library Asst. Director – Caitlyn Haley:

Introduced herself to the new members. She does the training. All library staff has to do continuing education. Have the program for that. Gallatin has the most staff who has done over 200 hours. Millersville has done 50 hours. Portland has 91.5 hours.

9. MOTION TO ADJOURN:

Diane Johnson made a motion to adjourn and was seconded by Debbie Martin. Motion passed. The Committee adjourned at 4:45 p.m.