Requirements for a Demolition Permit

1. **Requirements for a demolition permit. Notwithstanding any other provisions of local, state, or federal law, any building to be demolished or otherwise removed in whole or in part, whenever the area of demolition is 1000 square feet or greater shall require a demolition permit.**

2. **General procedure - An appropriate permit shall be obtained from the Building and Codes Department prior to beginning demolition. The contractor, individual, or other business seeking a permit shall complete the required application for the permit, in the form and manner as prescribed by Building and Codes. A demolition plan shall be submitted with the application. A demolition plan shall provide the following information –**

    1. **The demolition plan shall show the manner in which the structure would bedismantled. Exp: Heavy machinery or manual labor. If manual labor is the preferred method, the plan shall identify and illustrate all load bearing walls.**

    2. **Means of disposal of all construction debris. If debris is to be buried on site, a siteplan for review and approval showing the exact location will be required prior to issuance of a permit.**

    3. **Reveal any possible collateral damage to neighboring properties and the precautions that will be taken.**

    4. **Reveal how the contractor will barricade and secure the site when unattended.**

    5. **Provide a reasonable timeframe for the duration of the project.**

    6. **Provide a request for the temporary closing of any public sidewalk or street.**

    7. **Have attached document(s) stating that all pertinent utilities have been locatedand retired.**

    8. **For commercial demolition projects, plan shall have attached document of asbestos report.**

3. **Bond and insurance requirements –**

    - **Prior to the issuance of a demolition permit, any contractor, individual, or business seeking a demolition permit, except for a private residence seeking a permit to demolish his or her own residence or other building located on the property shall post and file with Building and Codes a security bond of $1000 for residential and $1000 for non-residential demolition projects. The bond will be released after approval of final inspection.**

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- **In addition to the above requirements, prior to the issuance of a demolition permit, any contractor, individual, or business seeking a demolition permit shall maintain comprehensive general liability insurance and shall present and file proof of the same with Building and Codes by way of certificate of insurance.**

- **Owners of private residence seeking a permit to demolish his or her own residence or other building located on the property shall be exempt from bond and insurance requirements.**

- **All questions on application must be answered before an application will be accepted and considered complete.**

- **Owner/agent signature and date is required before an application will be accepted and considered complete.**

4. **Fee schedule –**

Area for residential units & detached structures 1000 square feet or greater - flat fee $150.00
Area for non-residential $100.00 per 1000 square feet.
Agricultural buildings are exempt from permitting requirements.