ACCESSORY STRUCTURE PERMIT APPLICATION

Sumner County Building Codes
355 N. Belvedere Dr. Room #208
Gallatin Tennessee 37066
Phone (615) 452-1467 Fax (615) 451-1154

☐ **Residential** ☐ **Commercial**

I. Applicant Information

Date	Applicant Name	Email
Relationship to Project	Contact Phone #	
☐ Owner ☐ Contractor		

II. Property Information

Owner	Project Address		Plat Book		Page #	
City	State	Zip Code	Map	Group	Parcel	Lot size
Subdivision Name	Phase		Lot #		Tract	

III. Contractor Information (as applicable)

General Contractor	Address		Phone #	☐ N/A
State License #		Exp. Date		

IV. Type of Construction

☐ Detached Storage/Pole Barn	Stories:	Size:	Construction Value: $
☐ Detached Garage/Pole Barn	Stories:	Size:	Construction Value: $
☐ Detached Carport	Size:		Construction Value: $
☐ Addition to Detached Structure	Size:		Construction Value: $
☐ Other:			Construction Value: $

V. Fuel Gas Yes __ No __ **If yes, circle type:** Natural Butane/Propane **Provider** _____

A copy of the following items that are checked below must accompany this application for a permit to be issued.	
	Recorded deed of property showing transfer of the property. (deed of trust is not acceptable) Room# 201
	Septic approval; valid permit or affidavit of disclosure, if on septic; a paid receipt for sewer tap.
	Site plan; must show size of lot, size of proposed improvement, distance to property lines, location of any other structures on the lot and street the property is accessed from. ***Note: a foundation survey will be required for all residential structures in a platted subdivision.***
	Copy of contractor's license and proof of workers comp. insurance or affidavit of exemption.
	Property Address; all addresses are assigned by the Sumner County Emergency Services, 255 Airport Road (615) 451-1200 and they are available Monday through Friday from 8:00am to 4:30 pm.
	Land disturbance permit or disclaimer, and zoning compliance packet. Room #202
	Construction plans

Applicant Signature _____ Date _____

Inspectors use Only for site Inspection		
☐ Pass	☐ Fail	Date:
Inspectors Signature		

OFFICE USE ONLY	
PERMIT #	
DATE ISSUED	

Zoning District	☐ Rural Preservation ☐ RPUD ☐ Rural Residential ☐ Suburban Residential ☐ Agricultural Reserve ☐ MHC ☐ Commercial ☐ Industrial				
Lot Size		Plat Book		Page #	
Required Set Backs	Front Yard		Side Yard		Rear Yard	
Flood Plain Area	☐ Yes ☐ No		Flood Map Reference:		

Permit Approved	☐	With Conditions	

Permit Denied	☐	Reason for Denial	
Correction Approved		Signature	Date

Construction Value	$

Fee Total	$

Notes	

Warning: *Sumner County will rely upon the representations in the application in issuing the permit. The issuance of a permit does not authorize construction on or use of any property in violation of zoning restrictions. Any misrepresentations on this application will render the permit void.*
Once the application has been approved, no fees will be refunded. By signing this document you are verifying you received a copy of the permit.

R 105.6 Suspension or revocation (of permit). The building official is authorized to suspend or revoke a permit issued under the provisions of this code wherever the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation or any of the provisions of this code.

Applicant Signature _____ Date _____

Permit Reviewer Signature _____ Date _____