MINUTES
GENERAL OPERATIONS COMMITTEE
BEN HARRIS, CHAIRMAN
FEBRUARY 12, 2026

Present:
Ben Harris, Chairman
J. Wes Wynne, Vice-Chairman
David Klein
Don Schmit
Absent:
Dr. Mary Genung
Tim Jones
Darrell Rogers

Also Present:
John Isbell, County Mayor
Eric Sitler, Law Director
Scott Shamrock, Projects and Grant Specialist
Jennifer Mitchell, minute taker

Chairman Harris brought the regular scheduled meeting of the General Operations Committee to order with an invocation by Comm. Klein on Thursday, February 12, 2026, at 6:02 p.m. in the Sumner County Administration Building. Chairman Harris declared a quorum present to conduct business.

3. Approval of Agenda.

Without objection, Chairman Harris removed item 10b from the agenda. Law Director Eric Sitler confirmed it will be on old business next month.

Comm. Wynne moved, seconded by Comm. Klein, to approve the agenda as amended. The motion carried unanimously.

4. Approval of the Minutes of January 5, 2026.

Comm. Schmit moved, seconded by Comm. Klein, to approve the minutes from January 5, 2026. The motion carried unanimously.

5. Recognition of the Public.

None

6. Report of Chairman.

7. Report of Finance Director.

a. Capital Projects and ARPA Projects Update

Scott Shamrock, Projects and Grant Specialist, reported on current projects. Handout with updates attached.

8. Report of the County Mayor

a. Millersville EMS Station Reconfiguration.

County Mayor John Isbell reported that final approval from the state fire marshal's office was received, bids are out and due February 20, 2026.

b. Cottontown Flood Mitigation Plan Implementation.

Mr. Isbell stated he is waiting for appraisal of that property. He further stated he will coordinate cleanup of the Draper House along with this property.

9. Old Business.

10. New Business.

a. ADA Olan.

Comm. Wynne moved, seconded by Comm. Schmit, to adapt the plan.

County Mayor John Isbell explained no changes have been made since presented in 2023.

Law Director Eric Sitler explained that the plan was introduced in 2023 but was tabled and never brought back for consideration. Despite this, the County continued to operate as though the plan had been implemented, which allowed the County to remain in good standing with the State. The construction of the new buildings and the sale of County property have kept the County moving forward under the plan. The only remaining step is the formal adoption of the plan.

The Committee voted unanimously to adapt the plan and forward to the full Commission.

b. County Building Policy.

Without objection, Chairman Harris moved to old business for next month.

c. Gantt Charts.

Chairman Harris opened discussion. Scott Shamrock, Projects and Grant Specialist, suggested implementing Gantt charts for all new projects going forward, which would provide the ability to incorporate the requirement into future contracts.

Comm. Wynne moved for any projects at or over $500,000.00 require Gantt chart type style reporting from the project manager. Comm. Klein asked to lower the threshold amount. Comm. Wynne agreed to change his motion to $200,000.00. Comm. Klein seconded the motion. The Committee voted unanimously to approve the use of Gantt chart style reporting on any projects at or over $200,000.00 on all new projects.

d. SCSO Surplus Policy Requested Deviation.

After discussion, Comm. Schmit moved, seconded by Comm. Wynne, to approve the request. The motion carried unanimously.

11. Adjournment. Upon motion of Comm. Wynne and seconded by Comm. Klein, the Committee adjourned at 6:22 p.m.

Prepared by Jennifer Mitchell

SUMNER COUNTY GOVERNMENT
FINANCE DEPARTMENT
355 North Belvedere Drive ~ Room 302
Gallatin, Tennessee 37066
615.451.6033

Master Projects List

Project Name	Assigned	Funding Source	Original Budget	Budget Amendments	Total Budget	Expenditures	% of Budget Expended	Estimated Completion Date	Status
Westmoreland EMS	Scott	ARPA/Capital	$ 3,738,150.60	$ 77,634.55	$ 3,815,785.15	$ 784,580.72	21%	6/5/2026	Working on Building pad/site
Hendersonville Health Department	Scott	ARPA/Grant	$ 2,270,250.00	$ -	$ 2,270,250.00	$ 1,350,339.72	59%	6/30/2026	Installing Windows and Doors, will begin drywalling after.
Courtroom 5C	Scott	Capital	$ 809,685.13	$ -	$ 809,685.13	$ 67,575.00	8%	5/31/2026	Installing HVAC and running the required Electric
Recovery Court	Scott	Opioid	$ 65,000.00	$ -	$ 65,000.00	$ 46,800.00	72%	6/30/2026	RFP publishing February 12, 2026
Sheriff Remodel	Scott	Capital	$ 320,000.00	$ -	$ 320,000.00	$ 108,800.00	34%	12/31/2026	Updating models and plans. Work will stop after plans are finalized and approved. Will wait to continue until onstruction budget is approved.
Brown House	Scott	Bequest	$ 587,611.95	$ -	$ 587,611.95	$ 4,515.00	1%	TBD	Contract will be with the Mayor in the morning
Portland SWIG (3 projects)	Dustin	ARPA	$ 7,214,180.50	$ -	$ 7,214,180.50	$ 6,708,314.77	93%	2/1/2026	Working on Close out
Westmoreland SWIG (4 projects)	Dustin	ARPA	$ 2,417,882.50	$ -	$ 2,417,882.50	$ 1,247,801.00	52%	3/30/2026	Lake Westmoreland Rd complete; Bishop Trout complete; Bill Henson Complete; Dewey Carr to finish in the next 3 weeks.
Gallatin SWIG	Dustin	ARPA	$ 9,000,000.00	$ -	$ 9,000,000.00	$ 9,000,000.00	100%	1/15/2026	Prepaid; passed all audit inspections
SR258/Drakes Creek	Other Dept	Capital	$ 225,296.00	$ 381,725.00	$ 607,021.00	$ 269,211.54	44%	7/21/2027	Acquisition of right-of-way has started.
Rolling Hills Sidewalk	Other Dept	Capital	$ 92,800.00	$ -	$ 92,800.00	$ 36,054.89	39%	5/11/2027	In the Design Phase
Bridal House	Scott	Capital	$ 18,000.00	$ -	$ 18,000.00	$ -	0%	3/1/2026	Friends of the Bridal House have secured a grant to repair the Chinking
The Hollows Drainage Project Phase 1	Other Dept	ARPA/Capital	$ 748,878.00	$ -	$ 748,878.00	$ 661,615.00	88%	3/30/2026	Phase 1 near completion
Millersville Stormwater	Dustin	ARPA	$ 521,000.00	$ -	$ 521,000.00	$ 521,000.00	100%	10/31/2026	Prepaid; passed all audit inspections
ECD Broadband	Dustin	Grant	$ 100,000.00	$ -	$ 100,000.00	$ 87,859.78	88%	10/31/2026	Working on the distribution of Chromebooks and setting up TCAT classes.

Project Name	Assigned	Funding Source	Original Budget	Budget Amendments	Total Budget	Expenditures	% of Budget Expended	Estimated Completion Date	Status
Hendersonville HVAC	Scott	Capital	$ 14,693.00	$ -	$ 14,693.00	$ -	0%	12/12/2026	Awaiting Maintenance Approval
The Hollows Drainage Project Phase 2	Other Dept	ARPA/Capital	$ 971,255.00	$ -	$ 971,255.00	$ 10,000.00	1%	6/30/2026	work continues on pipe installation and utility relocation.
Parking Lot Project	Scott	Captial	$ 200,572.00	$ -	$ 200,572.00	$ -	0%	6/21/2026	Contract will be with the Mayor in the morning