MINUTES
OLD COURTHOUSE AD-HOC COMMITTEE
July 30, 2026

Present
Clay Haynes, Chairman
Reginald Mudd, Vice-Chairman
J. Wes Wynne, Commissioner
Ben Harris, Commissioner
John Isbell, Mayor of Sumner County
Amy Nixon, Citizen
Absent
Paige Brown, Mayor of Gallatin
David Klein, Commissioner

The Old Courthouse Ad-Hoc Committee meeting was called to order by Chairman Clay Haynes at approximately 5:30 p.m. in conference room 112.

Approval of Agenda
Motion made by Mr. Mudd, seconded by Commissioner Wynne, to accept the agenda. Motion passed unanimously.

Approval of Minutes – April 23, 2026
Motion was made by Mayor Isbell, seconded by Commissioner Harris, to accept the minutes from April 23, 2026. Motion passed.

Recognition of the Public
None

Old Business

a. Status of the up to $100,000 Funding Authorization

Chairman Haynes discussed the funding authorization and wanted the minutes to reflect the approval of Resolution 2605-14 was passed by the Sumner County Commission.

New Business

a. Introduction of Project Specialist, Scott Shamrock

Chairman Haynes introduced Scott Shamrock as the project specialist. Mr. Shamrock explained his role in preparing the RFQ for this project and other aspects of involvement.

b. Discussion: Next steps for implementing project

Chairman Haynes discussed the implementation of the project. He expressed the need for public support as taxpayers should be informed of the usage of space. He noted the space will be utilized partly by the County and would like to see some space available to the community. Further discussions regarding town hall meetings and architecture firm selections being the beginning stages.

c. Review and approval of three Request for Qualifications scope documents and Committee Report

The Committee discussed the RFQ as provided in the packet and length of time it would be posted. A decision to leave it open for 4 weeks was discussed. This would allow time for prospective bidders to schedule walk throughs of the space to complete their processes.
A motion was made by Commissioner Wynne, seconded by Mr. Mudd, to approve the RFQ's as provided. The motion was amended to state the provided RFQ is approved but will allow the Finance Department to adjust any necessary verbiage to comply with the Couty's bid process. The main motion and the amendment passed unanimously.

The committee set the date for reviewing the submitted RFQ's for September 24th at 5:30 p.m. Chairman Haynes reported the Law Director's guidance that the selection panel proceeds as authorized, with committee members and county staff eligible to serve and any additional parties requiring General Operations Committee approval, and that the panel will review submissions at the September 24 meeting using a scoring mechanism included in the posting package.

d. Public Engagements

The Committee discussed ideas regarding a public meeting following the award to the appropriate firm. They mentioned social media posts and contacting the news media as other ways to engage and inform the community. The Committee noted that any post-award informational meeting attended by multiple commissioners will be publicly advertised, led by the selected firm, and limited to information gathering.

e. Downtown Holiday Lighting Proposal

Mr. Mudd presented an idea to the committee regarding placing lights around the Old Courthouse. He presented a photo of the Courthouse when the County has place lights up in past years. He stated he had contacted a company who supplied a quote of approximately $16,000.00. The Committee discussed timing the lighting with the City of Gallatin tree lighting as a kickoff for the community engagement process and the county's 250th anniversary, with Mayor Isbell to obtain a comparison quote from the county's current lighting contractor and pursue corporate sponsorship funding and a possible city partnership, Ms. Nixon to inquire about city tourism funds, and Mr. Mudd awaiting a response from Mayor Brown.

Adjournment

With no more discussions, Chairman Haynes called for adjournment. Motion made by Mayor Isbell, seconded by Commissioner, to adjourn at approximately 6:15 p.m. Motion passed unanimously.