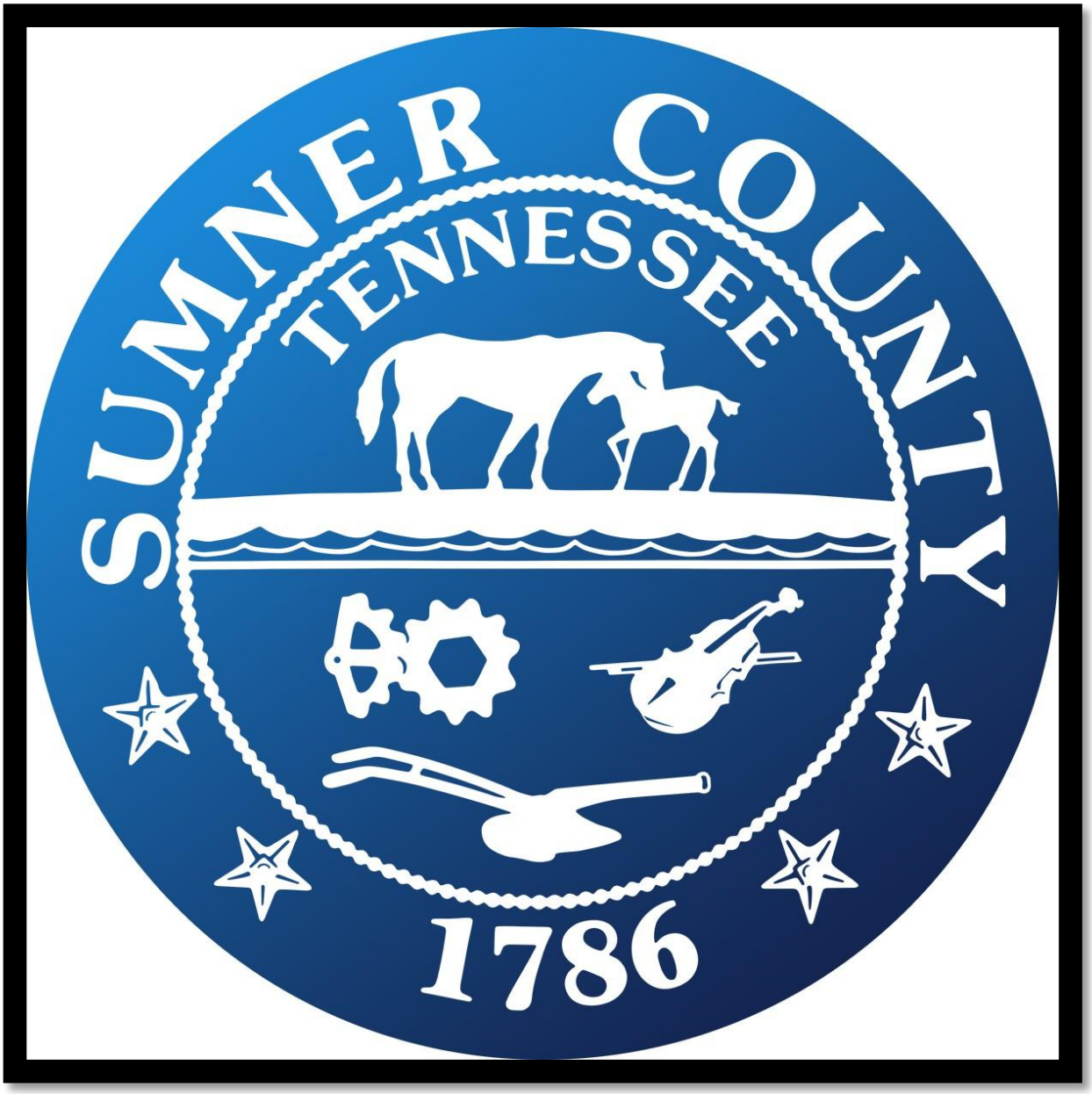

Opioid Settlement

Fiscal Year 2026- 2027 Funding Request

Section 2: Organization's Financial Information

2.1 What is your organizations current operating budget and actuals for the current fiscal year?

Budget:

Actuals:

2.2 When does your fiscal year end?

2.3 Does your board of directors approve the annual budget and review regular financial report? If no, explain. (500 Characters)

2.4 How does the board of directors support the organization (financially or otherwise)? (500 Characters)

2.5 Describe the organization's plan for future sustainability. (500 Characters)

2.6 List any support received from Sumner County in the last three years (including grants/contributions to not-for profits). If requesting an increase, explain why. (500 Characters)

Supporting Documentation:
The following shall be included in this section with the grant application.

For All Applicants:
If the applicant is requesting 20% or more of the aggregate amount of funds being dispersed by the Committee, 2 years of financial history must be included as part of the application.

Documentation From Non-Profit Applicants Demonstrating Proof of Status

If you are a Non-Profit Civic Organization, A copy of the Internal Revenue Service (IRS) letter recognizing the organization as a nonprofit organization or a copy of the state solicitation letter for the organization and the most recent IRS Form 990, 990-EZ, or 990-N, as applicable, filed with the IRS.

Any nonprofit organization that receives financial assistance from the county must file an annual report of its business affairs and transactions with the Sumner County Clerk's Office and the Sumner County Finance Department. This report must include a copy of an annual audit (if available), a description of the program that serves the residents of the county, and the proposed use of the county assistance. If an annual audit is not available, provide an annual report on the form prescribed by the Tennessee Comptroller of the Treasury. Failure to provide the required documentation will forfeit the nonprofit organization's appropriation and the opportunity to apply for a charitable contribution in the subsequent funding year.

FINANCIAL INFORMATION REQUESTED FROM CALENDAR YEAR APPLICANTS:
The following must be provided:

1) Budget To Actuals
   - Budgeted revenues and expenditures for prior calendar year
   - Actuals revenues and expenditures for the prior calendar year
   - Budgeted revenues and expenditures for the current year
2) When listing sources of funds, give detailed breakdown. Categorize funding from city, county, grants, program fees, private donations, etc., separately.
3) When listing uses of funds, give detailed breakdown. Be sure item descriptions provide adequate information to demonstrate your intended use.
4) If your agency pays salaries, you must attach a salary schedule detailing job title, name, and dollar amount. This information is to be presented for the periods as listed above.
5) Beginning cash balances should be disclosed for both years identified in Item 1 above.
6) A copy of the organization's most recent annual audit, if available; If an annual audit is not available, an annual report completed on the form prescribed by the Tennessee Comptroller of the Treasury.

FINANCIAL INFORMATION REQUESTED FROM FISCAL YEAR APPLICANTS:
The following must be provided:

1) Budget To Actuals
   - Budgeted revenues and expenses for current fiscal year
   - Actual revenues and expenses for the current fiscal year
     - Note: Estimate, if possible, for incomplete months
   - Budgeted revenues and expenses for the upcoming fiscal year.
2) When listing sources of funds, give detailed breakdown. Categorize funding from city, county, grants, program fees, private donations, etc., separately.
3) When listing uses of funds, give detailed breakdown. Be sure item descriptions provide adequate information to demonstrate your intended use.
4) If your agency pays salaries, you must attach a salary schedule detailing job title, name, and dollar amount. This information is to be presented for the periods as listed above.
5) Beginning cash balances should be disclosed for both years identified in Item 1 above.
6) A copy of the organization's most recent annual audit, if available; If an annual audit is not available, an annual report completed on the form prescribed by the Tennessee Comptroller of the Treasury.

FINANCIAL INFORMATION FROM COUNTY GOVERNMENT DEPARTMENTS AND PUBLIC SCHOOLS IN SUMNER COUNTY,
The following must be provided:

1) Budgeted revenues and expenses of your operating budget for current fiscal year
   a. OAC recognizes that not all entities generate revenue.
2) Previous fiscal year budget to actuals
3) Statement on how Opioids has impacted your department's budget.
4) Statement regarding if any subsidies or supplemental funding was given over the past three years.
5) A copy of the last Annual Financial Report focusing on your department's budget. At the time of the instructions, all of the reports could be found at: https://sumnercountytn.gov/departments/finance/central-accounting/
6) Any additional explanations for which you do not have sufficient space on the Application form.

ADDITIONAL SUPPORTING DOCUMENTATION

1) Applicants may submit additional information to support any statements made in this section, as long as it is relevant to the organization's financials.