DEMOLITION PERMIT APPLICATION

Sumner County Building Codes
355 N. Belvedere Dr. Room #208
Gallatin Tennessee 37066
Phone (615) 452-1467 -Fax (615) 451-1154

OFFICE USE ONLY	
PERMIT #	

I. Applicant Information

Date	Applicant Name	Email
Relationship to Project	Contact Phone #	
☐ Owner	☐ Owner Representative	

II. Property Information

Owner	Project Address		Plat Book		Page #	
City	State	Zip Code	Map	Group	Parcel	Lot size
Subdivision Name	Phase		Lot #		Tract	

III. Contractor Information (if applicable)

General Contractor	Address	Phone #	☐ N/A
State License #		Exp. Date	

IV. Type of Structure(s) to be Demolished:

☐ Commercial	☐ Single Family Residence	☐ Multi- Family Residence	☐ Mobile/Manufactured Home	☐ Industrial
When was the structure last occipied?				
Description of present condition:				
Total Building Sq. Ft:		Sq. Footage to be removed:		
Scope of work:				

	A copy of the following items below must accompany this Demolition Permit Application for issuance of a permit.
	Recorded deed of property showing transfer of the property. (deed of trust is not acceptable) **Room# 201**
	Site plan; must show size of lot, size of proposed improvement, distance to property lines, the north arrow, location of any other structures on the lot and street the property is accessed from. As well as adjacent roads, the driveway, location of septic or sewer, distances from all buildings, locations of all easements, amount of hard surface to remain, distances from all parking areas and sidewalks, all utilities and structures to be removed/disconnected, area of disturbance, and electrical services as either above or below ground. ***Note: a foundation survey/plot plan may be required for any proposed demo structures on any lot where this office feels the demolition is too close to the neighboring property. Foundation survey/plot plan is required for any structure in a PUD.***
	Copy of contractor's license and proof of workers comp. insurance or affidavit of exemption.

Please use this area for your site plan.

Applicant Signature _____ Date _____

DEMOLITION PERMIT NOT REQUIRED FOR RESIDENTIAL ACCESSORY STRUCTURES OR AGRICULTURAL BUILDINGS

Office use only

Zoning District	☐ Rural Preservation	☐ RPUD	☐ Rural Residential	☐ Industrial
	☐ Agricultural Reserve	☐ MHC	☐ Commercial	☐ Suburban Residential
Flood Plain Area	☐ Yes	☐ No	Flood Map Reference:	

Permit Approved	☐	With Conditions	
Permit Denied	☐	Reason for Denial	
Correction Approved		Signature:	Date:

Permit Fee	$
Bonding Fee (if applicable)	$
Total	$

Warning: *Sumner County will rely upon the representations in the application in issuing the permit. The issuance of a permit does not authorize construction on or use of any property in violation of zoning restrictions. Any misrepresentations on this application will render the permit void.* ***Once the application has been approved, no fees will be refunded. By signing this document, you are verifying that you received a copy of this permit.***

R 105.6 Suspension or revocation (of permit). The building official is authorized to suspend or revoke a permit issued under the provisions of this code whether the permit is issued in error or on the basis of incorrect, inaccurate or incomplete information, or in violation of any ordinance or regulation or any of the provisions of this code.

Applicant Signature _____ Date _____

Permit Reviewer Signature _____ Date _____

Requirements for Permit

1. Notwithstanding any other provisions of local, state, or federal law, and building to be demolished or otherwise removed in whole or in part, whenever the area of demolition exceeds 1000 square feet shall require a demolition permit.
2. General procedure- An appropriate permit shall be obtained from the Building and Codes Department, prior to beginning demolition. The contractor, individual, or other business seeking a permit shall complete the required application for the permit, in the form and manner as prescribed by Codes. A demolition plan shall be submitted with the application.
   A demolition plan shall provide the following information:
   - Show the manner in which the structure would be dismantled. Ex: Heavy machinery or manual labor. If manual labor is the preferred method, the plan shall identify and illustrate all load bearing walls.
   - Means of disposal of all construction debris.
   - Reveal any possible collateral damage to neighboring properties and the precautions that will be taken.
   - Reveal how the contractor will barricade and secure the site when unattended.
   - Provide a reasonable timeframe for the duration of the project.
   - Provide a request for the temporary closing of any sidewalk or street.
   - Have attached documents stating that all pertinent utilities have been located and retired.
   - Include asbestos report if required by the EPA. If the report indicates asbestos is present, an asbestos contractor license number will be required.
   - An asbestos report is required for all commercial demolitions regardless of the size of the structure.
3. Bond and insurance requirements-
   - Prior to the issuance of a demolition permit, any contractor, individual, or business seeking a demolition permit, except for a private residence seeking a permit to demolish his or her own residence, shall post and file with Codes a security bond of $1000 for residential and non-residential projects whenever the area to be demolished exceeds 1000 square feet.
   - In addition to the above requirements, prior to the issuance of a demolition permit, any contractor, individual, or business seeking a demolition permit shall maintain comprehensive general liability insurance and shall present and file proof of the same with Codes by way or certificate of insurance.
   - Owners of private residence seeking a permit to demolish his or her own residence shall be exempt from these bond and insurance requirements.
4. Building and Codes Department cannot guarantee Zoning approval for replacement of existing structure. It is recommended to seek zoning approval prior to Demo. _____ Initial