MINUTES
ELECTION COMMISSION AND FACILITIES RELOCATION AD-HOC COMMITTEE
September 24, 2026

Present
Jacob Edgar, Commissioner
Adam Issa, Commissioner
Merrol Hyde, Commissioner
Nick Ivey, Commissioner
John Isbell, Mayor
Absent
Matt Shoaf, Commissioner

The initial Election Commission and Facilities Relocation Ad-Hoc Committee meeting was called to order by Attorney Weiner at 6:00 p.m. in conference room 112.

Invocation
Commissioner Edgar provided the invocation.

Approval of Agenda
Motion made by Commissioner Edgar, second by Commissioner Issa, to accept the agenda. Motion passed unanimously.

Approval of Minutes
No Minutes

Recognition of the Public
None

Election of Officers (Chairman, Vice Chairman)
Attorney Weiner opened the floor for nominations of Chairman. A motion was made by Commissioner Issa, second by Commissioner Edgar, to nominate Commissioner Hyde as chairman. Motions ceased and Commissioner Hyde was elected by acclamation. Motion passed unanimously.

Chairman Hyde called for nominations for Vice Chairman. A motion was made by Commissioner Issa, second by Commissioner Edgar, to elect Commissioner Ivey as Vice Chair. Motions ceased and Commissioner Ivey was elected by acclamation. Motion passed unanimously.

Old Business
None

New Business

a. **Introduction of Members and Expectations for Committee**

Chairman Hyde took the opportunity to allow each committee member a chance to describe their expectations for this committee. All provided feedback.

b. Purpose and Scope of Election Commission and Facilities Relocation Ad-Hoc Committee

Chairman Hyde gave his ideas regarding the purpose and scope of the committee. He had three points for the committee to consider. 1) Discover the Issue 2) Try to resolve the issue 3) Come up with a plan to prevent the issue from reoccurring.

Commissioner Issa provided the committee with a draft Space Use Request Form. He noted the committee could post this form for department heads to request or apply for available space within County buildings. He also noted the necessity for policy development.

c. Procedure and Order- Rules for Ad-Hoc Committee

Chairman Hyde moved discussions to the Rule of order for the committee. A motion was made by Commissioner Ivey, second by Commissioner Issa, to follow the same rules as the County Commission by following the Roberts Rules of Order as a standard. Motion passed unanimously.

d. Procedure and Order- Schedule Regular Meetings

Chairman Hyde then discussed the meeting time for the committee. A motion was made by Commissioner Issa, second by Commissioner Edgar, to meet at 5:30 p.m. prior to the County Commission meetings. Motion passed unanimously. Therefore, the next meeting is scheduled for October 26, 2026.

Chairman Hyde the requested the Attorney to provide information regarding Laws and Violations to the next scheduled meeting for discussion with the committee.

Discussions moved to the current situation regarding the 1019 Union School Road facility. This item was discussed at length with Chairman Hyde suggesting the committee may need to request a budget for architectural sketches of the location. Other usage for this space was also mentioned due to the Maintenance Department needing additional work areas.

Chairman Hyde tasked the committee to come back with ideas on how to notify the County departments of available office/workspace.

Recognition of the Public (Non-Agenda Items)

None

Adjournment

With no more discussion, Chairman Hyde called for adjournment. Motion made by Commissioner Edgar to adjourn, second by Commissioner Ivey, at approximately 6:25 p.m. Motion passed unanimously.